



**The total square footage (Sq. Ft.) of the establishment determines the fee due.** Include all areas used for food and food related sales, processing, packaging, serving and storage. (The Plan Review Fee for new food establishments and significant remodels is equal to the annual un-prorated license fee.)

1,000 – or less	\$138
1,001 – 5,000	\$181
5,001 – 7,500	\$226
7,501 – 10,000	\$308
10,001 – 15,000	\$459
More than 15, 000	\$644

**Primary food license:** (Check only one/determine fee above)

- Grocery, Micro Market (Sq. Ft.) \_\_\_\_\_ (Fee) \_\_\_\_\_
- Meat Market (Sq. Ft.) \_\_\_\_\_ (Fee) \_\_\_\_\_
- Retail Bakery (Sq. Ft.) \_\_\_\_\_ (Fee) \_\_\_\_\_
- Commissary (Sq. Ft.) \_\_\_\_\_ (Fee) \_\_\_\_\_
- Prepackaged (non-perishable food handler) (Flat Fee \$93) \_\_\_\_\_

**Secondary food license:** (Check all that apply)

Secondary License Type Fees

- Food distributor \$138 \_\_\_\_\_
- Food manufacturer \$138 \_\_\_\_\_
- Food service \$138 \_\_\_\_\_
- Meat market \$138 \_\_\_\_\_
- Retail Bakery \$138 \_\_\_\_\_
- Grocery, Micro Market \$138 \_\_\_\_\_
- Food catering \$160 \_\_\_\_\_
- Wholesale \$138 \_\_\_\_\_

**Vending Machines:**

- Perishable food items (i.e. milk, sandwiches) (#) \_\_\_\_\_ machines x \$20= \_\_\_\_\_
- Non-perishable food items (i.e. candy, chips) (#) \_\_\_\_\_ machines x \$20= \_\_\_\_\_

**TOTAL DUE:** \_\_\_\_\_

If licensing less than 3 months: 50% of annual fee  
 If licensing for 3 to 6 months: 75% of annual fee

**I understand that it is my responsibility to submit all required fees and obtain all necessary approvals prior to operating.**

**Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

**Relationship to establishment:**      **Owner**      **Other:** \_\_\_\_\_

# Certificate of Compliance

## Minnesota Workers' Compensation Law

This form must be completed by the business license applicant.

**Print in ink or type**

Minnesota Statutes § 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minn. Stat. chapter 176. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

License or certificate number (if applicable)	Business telephone number	Alternate telephone number
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Business name (Provide the legal name of the business entity. If the business is a sole proprietor or partnership, provide the owner's name(s), for example John Doe, or John Doe and Jane Doe.)

DBA ("doing business as" or "also known as" an assumed name), if applicable

Business address (must be physical street address, no P.O. boxes)	City	State	ZIP code
County	Email address		

**You must complete number 1 or 2 below.**

**Note:** You must resubmit this form to the authority issuing your license if any of the information you have provided changes.

**1.  I have a workers' compensation insurance policy.**

Insurance company name (not the insurance agent)		
Policy number	Effective date	Expiration date

**I am self-insured for workers' compensation.** (Attach a copy of the authorization to self-insure from the Minnesota Department of Commerce; see [www.mn.gov/commerce/industries/insurance/licensing/self-insurance](http://www.mn.gov/commerce/industries/insurance/licensing/self-insurance).)

**2. I am not required to have workers' compensation insurance because:**

- I only use independent contractors and do not have employees. (See [Minn. Stat. § 176.043](#) for trucking and messenger courier industries; [Minn. Stat. § 181.723, subd. 4](#), for building construction; and [Minnesota Rules chapter 5224](#) for other industries.)
- I do not use independent contractors and have no employees. (See [Minn. Stat. § 176.011, subd. 9](#), for the definition of an employee.)
- I use independent contractors and I have employees who are not required to be covered by the workers' compensation law. (Explain below.)
- I only have employees who are not required to be covered by the workers' compensation law. (Explain below.) (See [Minn. Stat. § 176.041](#) for a list of excluded employees.)

Explain why your employees are not required to be covered

I certify the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify I am authorized to sign on behalf of the business.

**Print name**

Applicant signature (required)	Title	Date
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If you have questions about completing this form or to request this form in Braille, large print or audio, call (651) 284-5032 or 1-800-342-5354.