

Section 512 - Health and Inspections Department Fees

Section 512:00. Food Establishment Fees.

Subd. 1. Food handlers. The annual license fee to be paid by the following classes of food establishments, will be as follows:

a. Prepackaged, nonperishable food handler\$93.00
Exempt if principle mode of business is not food handling and only prepackaged ice, bottled or canned soft drinks, prepackaged candy or nuts are sold

b. Retail Food Handlers: Grocery, Meat Markets, Commissaries, Retail Bakeries and Micromarkets. All areas used for food and food related sales, processing, packaging, serving, and storage at the premises will be used in determining the square footage for the license fee.

1,000 square feet or less.....	\$138.00
More than 1,000 square feet but not more than 5,000 square feet	\$181.00
More than 5,000 square feet but not more than 7,500 square feet	\$226.00
More than 7,500 square feet but not more than 10,000 square feet.....	\$308.00
More than 10,000 square feet but not more than 15,000 square feet	\$459.00
More than 15,000 square feet.....	\$644.00

Each additional food license present in a establishment licensed under Subd. 1.b. under same ownership and management, including food manufacturing, distribution, and above listed types\$138.00

c. Vending Machines:

Each machine dispensing foods, per location.....\$20.00
Exempt if only prepackaged bottled or canned soft drinks

Subd 2. Mobile Food Units / Vehicles.

a. Annual license fees –due 30 days prior to operation

(1) Mobile Food Units holding a current Minnesota Department of Health license.....\$138.00

(2) Mobile Food Units not holding a current Minnesota Department of Health or Minnesota Department of Agriculture license:

i. Limited: Pre-packaged food requiring no reheating\$138.00

ii. All other food service.....\$250.00

(3) Annual fee for mobile food units operating within Central Business District, regardless of primary licensing agency.....\$200.00

Subd. 3. Seasonal Establishments

- a. Annual license fees – due 30 days prior to operation
 - (1) Food Cart: nonmotorized vehicle self-propelled by operator
 - Per Cart\$138.00
 - (2) Seasonal Temporary or Seasonal Permanent Food Stand
 - Whole produce.....\$90.00
 - Limited food (minimal prep, reheating).....\$138.00
 - Full food (cooking, extensive holding, etc.).....\$191.00
 - (3) Special event food stand-per event/per location (1-4 days)..... \$62.00

Subd. 4. Food Service Establishments: any building, structure, enclosure or any part of a building, structure or enclosure used as, maintained as, advertised as, or held out to be an operation that prepares, serves or otherwise provides food or beverages, or both for human consumption. The annual license fee to be paid by the following classes of food and beverage service establishments will be based on the average number of full-time equivalent employees.

- a) For restaurants, cafes, banquet centers, commercial kitchens, caterers, place of beverage/refreshment, boarding homes, assisted living facilities, commissaries:

Number of full-time equivalent employees	Fee
1 - 4	\$191.00
5 - 18	\$315.00
19 - 28	\$459.00
29 - 35	\$630.00
36 and over	\$734.00

Additional food service: is either catering service or a location at a food and beverage service establishment, other than the primary food preparation and service area, used to prepare or serve food to the public under the same ownership and management

Permanent location.....	\$160.00
Portable beverage service.....	\$60.00

- b) Limited food menu selection as defined in MN Statute 157 in a licensed lodging establishment.....\$103.00

- c) Food service operated by a school (preK through 12) or daycare:

Full base kitchen/commissary-1-4 full-time equivalent employees.....	\$191.00
<i>if two assessments are required by USDA</i>	\$310.00
Full base kitchen/commissary->4 full-time equivalent employees	\$315.00
<i>if two assessments are required by USDA</i>	\$536.00
Limited preparation – sandwich prep, reheating foods, utensil washing.....	\$145.00
<i>if two assessments are required by USDA</i>	\$239.00
Serving site or satellite feeding location, milk &/or non-perishable food storage	\$60.00
<i>if two assessments are required by USDA</i>	\$85.00
Off premises catering.....	additional \$85.00

Additional school food service: is a location at a school, other than the primary food preparation and service area, used to prepare or serve food to the public:

Under school management.....\$85.00
Under non-school management.....\$110.00

Exempt: Concession stands serving commercially prepared non-potentially hazardous food.

d) Food service operated as part of a Bed & Breakfast.....\$95.00

Subd. 5. Plan review application fees

New food establishments and significant remodels of the food preparation &/or food storage areas of existing establishments..... equal to the annual un-prorated license fee

Mobile or seasonal establishments which provide current approved plans from the Minnesota Department of Health, Minnesota Department of Agriculture or their delegated agencies.....equal to one-half (1/2) un-prorated license fee.

Special event food stands..... no fee

Section 512:01 Manufactured Home Park Fees.

Subd. 1. Plan review fee for new or remodeled park.

a. Base fee\$425.00
b. Per lot located within the park \$5.00

Subd. 2. Annual license fee.

a. Base fee – Less than 99 lots.....\$335.00
b. Base fee – 100 or more lots.....\$450.00
c. Per lot located within the park \$5.00
d. Per dwelling located within and owned by the manufactured home park.....\$155.00

Section 512:02 Recreational Camping Area fees.

Subd. 1. Plan review fee for new or remodeled Recreational Camping Area.

a. Base fee \$350.00
b. Per site\$5.00

Subd. 2. Annual license fee.

a. Base fee - Less than 25 sites \$55.00
b. Base fee - 25 to 99 sites \$230.00
c. Base fee - 100 or more sites\$330.00
d. Per site\$5.00

Section 512:03 Youth Camp Fees.

Subd. 1. Plan Review Fee Exempt

Subd. 2. Annual License fee.

a. Up to 99 campers \$325.00

- b. 100 to 199 campers\$550.00
- c. 200 or more campers\$750.00

Section 512:10 Lodging Establishment Fees.

Subd. 1.

- a. Hotels, board & lodging facilities, assisted living facilities (does not include food license)
Annual license fee.....\$145.00 plus \$7.00 per room
- b. Bed & Breakfast with five rooms or less (does not include food license)
Annual license fee.....\$105.00

Subd. 2. Plan review application fee for new establishments and significant remodels of existing facilities.....an amount equal to annual un-prorated license fee

Section 512:20. Pro-rating Annual Fees. Pro-rating will be allowed for food and lodging establishments with the exception of seasonal stands, food carts, vending machines, food vehicles, as follows:

- License for less than 3 months: 50% of annual fee
- License for 3 to 6 months: 75% of annual fee

Section 512:30 Public Swimming Pool Fees

Subd. 1.

- Public swimming pool license – per pool
- Year around or seasonal operation\$236.00

Section 512:40 Massage Facility fees

- Subd. 1. Therapeutic Massage Establishment License \$300.00
- Subd. 2. Massage Therapist License.....\$50.00

Subd. 3 Initial plan review and investigation fee for Therapeutic Massage Establishment License:

Number of massage therapists:	Fee:
1-3	\$250.00
4-10	\$350.00
More than 10	\$450.00

Section 512:50 Animal Control fees

Subd. 1. Dog Licenses, Kennels, Animal Registration, and Permit Fees. Annual licenses, permits and registrations are effective June 1 or date of issuance (whichever is later) to May 31.

- All spayed or neutered dogs over 6 months, male and female\$12.00
- All unspayed or unneutered dogs, male and female\$29.00

Late fee for dog licenses.....	\$11.00
Duplicate tags	\$7.00
Dog kennel license:	
3-10 dogs	\$150.00
Over 10 dogs	\$200.00
Dangerous Animal	
Annual registration	\$500.00
Multiple Animal Permit	
Initial permit application review	\$25.00
Annual permit.....	\$35.00

Subd. 2 Non-domestic animal permit fee (circuses, petting zoos, etc.)

Per non-domestic animal per event.....\$25.00 maximum of \$400.00

Subd. 3 Impound and Boarding Fees:

Impound fee.....	\$60.00
Second Impound within 12 months	\$200.00
Third and Subsequent impound within 12 months.....	\$350.00
.....	\$350.00
Each Additional day of board after impoundment	\$25.00

Subd. 4. St. Cloud Animal Shelter Fees.

Adoption fees (not to exceed):

Cats: not altered/ unknown.....	\$40.00
Cats: spayed / neutered.....	\$60.00
Dogs: not altered / unknown	\$80.00
Dogs: spayed / neutered	\$100.00
Pocket pets (mice, rats, hamsters, etc.).....	\$10.00
Birds, reptiles, other mammals.....	\$5-200
Unique breeds / special situations	add \$20.00 – 250.00
Transportation fee.....	\$40.00

Section 512:60 Rental License fees.

Subd. 1 Initial Rental License Application fee

Per property – includes one inspection and reinspection.....\$150.00

Exception: Newly constructed single family dwellings which have been issued a certificate of occupancy within 12 months preceding application are exempt from this fee and inspection.

Each additional inspection prior to licensure.....\$80.00

Subd 2. Annual fees.

The license fee for each dwelling unit or sleeping room will be paid on or before December 15 for the following license year, or for new licenses, prior to the date due indicated on correspondence.

(a) Annual license

Non-Owner Occupied Rental Property-1 st unit.....	\$155.00
Each additional unit.....	\$16.00

Owner Occupied Rental Property-1 st unit.....	\$70.00
Each additional unit.....	\$16.00
Rental Training Program Support fee per dwelling unit /sleeping room	\$6.00

Subd. 3. Any existing dwelling, not licensed in previous 12 months shall be subject to a rental conversion fee at the time it is initially licensed as a rental\$500.00

Subd. 4. Provisional Rental Dwelling License

 Application Fee – per property.....\$2,500

 If an application is rejected, 50% of the license fee will be refunded to the applicant.

Subd. 4. Rental license exemptions.

- a. Portions of property which are licensed as lodging facilities through city ordinance section 441.
- b. Portions of property which are licensed through the State of Minnesota as a nursing home.

Section 512:70 Vacant Building Registration Permit.

Subd. 1 Annual registration fee for vacant buildings per Section 310.....\$2,000

Section 512:90 Late Fees. Unless specifically listed otherwise, license application fees, renewal application fees, and other fees received after the due date are subject to a double fee. Due dates for Health & Inspections Department fees are listed in Ordinances 440, 441, 447, 512, and 1040.

History: Ord. 2373 9-10-07; Ord. 2403 8-18-08; Council Agenda Item #39 1-27-08; Ord. 2507 9-26-11; Ord. 2568 10-21-13; Ord. 2581 1-27-14, Ord. 2598 8-11-14; Ord. 2662 6-6-16; Ord. 2664 6-6-16; Ord. 2677 9-12-16; Ord. 2783 7-22-19; Ord. 2855 11-22-2021