

PROCEEDINGS OF THE ST. CLOUD HERITAGE PRESERVATION COMMISSION

A meeting of the St. Cloud Heritage Preservation Commission was held on January 28, 2014 at 3:30 p.m. in the City Hall Council Chambers. Members present were Berg, Fandel, Lenaghan, Radaich and Rakotz. Fischer and Pack were absent. Staff present were Jim Flaaen, Matt Glaesman and Ashley Skaggs.

Consent Agenda: Berg moved to approve the minutes from the October 22, 2013 Heritage Preservation Commission meeting. The motion was seconded by Fandel and carried unanimously.

HAP-2014-01 / Window Replacement / 503 6th Ave S: Flaaen explained an alteration permit request for the house located at 503 6th Ave S. The 1999 Southside Neighborhood Historic District Study states that the front-facing gable features a small half-moon window. During a rental license inspection in November 2013, staff discovered that a new crank-out style window had been installed on the third story east elevation without HPC approval or a City building permit. As a result, the property owner submitted a HAP application to allow the previously installed window on the house. Staff recommends denial of the request to allow the crank-out style window on the third story east elevation. Since the application was submitted for this window only, the Board may only take action regarding this window.

The Heritage Preservation Commission Subcommittee met on January 21, 2014. The applicant was not present at this meeting. The Subcommittee concluded that if the crank-out window had been proposed before it was installed, it would have been denied. The Subcommittee recommended denial of the request and the replacement of the half-moon window.

Jack Paulson, representative of the applicant, stated that the applicants would like to work with the Board on an appropriate resolution. He stated that the crank-out window was installed due to an egress issue. Flaaen stated that the HPC is concerned with the exterior look of the home. The

Health Department's concern during inspection was over-occupancy. Based on the over-occupancy, the window would not be necessary. Paulson asked about the slider window. Flaaen stated that staff does not have historic photographs of the third story north and south elevations.

Fandel made a motion to approve the alteration permit request for the third story east elevation window. The motion was seconded by Berg and failed unanimously. Fandel made a motion to adopt the Resolution of Findings of Fact. The motion was seconded by Berg and carried unanimously.

Administrative Approvals / Preservation Update: There have been two administrative approvals in 2014. One was an in-kind window replacement. The second was a rooftop heating unit replacement in the Commercial Historic District.

Board Member Discussion: Berg and Fischer's terms will be expiring at the end of April and the Board will be looking for new members. Election of Officers will take place at the next regular meeting.

Annual Statewide Historic Preservation Conference: The Annual Historic Preservation Conference will be held in St. Paul in 2014. Staff has applied for two scholarships and will be looking for volunteers in the future. The conference will be held in conjunction with the American Association for State and Local History's national conference.

Adjournment: There being no further business, the meeting was adjourned at 3:51 p.m.

Tom Fischer, Secretary