

## PROCEEDINGS OF THE ST. CLOUD HERITAGE PRESERVATION COMMISSION

A meeting of the St. Cloud Heritage Preservation Commission was held on April 24, 2012, at 3:30 p.m. in the City Hall Council Chambers. Members present were Bartlow, Berg, Chirhart, Fischer, Lenaghan, Morgan, and Council representative Ludwig.

**Open Forum:** No one was present to speak at the open public forum.

**Approval of Minutes:** Chirhart moved to approve the minutes of March 27, 2012. The motion was seconded by Berg and carried unanimously.

**HAP-2012-11/356 3<sup>rd</sup> Ave. So.:** Carla Chapman, Senior Planner, explained that applicant is requesting an alteration permit to replace three upper story windows on the north elevation of the house located at 356 3<sup>rd</sup> Ave. So. The house was built in 1893 and is a contributing property in the Southside Neighborhood Historic District. It is a Queen Anne style and is one of St. Cloud's largest 19<sup>th</sup> century mansions. Applicant is proposing to maintain the double hung window configuration and match the existing mullions. As stated at the Alteration Permit Subcommittee meeting, applicant is proposing an aluminum clad exterior and reducing the window size by 3" to allow for proper flashing. Staff has stated that the proposal is consistent with the current window style (maintaining the configuration, mullions, and the round top on the center window). Staff expressed concern about changing the window material from wood to vinyl and requested additional information regarding the reflectivity/glazing of the window. The Alteration Permit Subcommittee was agreeable to the aluminum clad exterior, and applicant indicated that the reflectivity/glazing would be the same as a standard residential window. Chapman stated that staff and the Alteration Permit Subcommittee both support the request. Bartlow moved to approve the window replacement at 356 3<sup>rd</sup> Ave. So. The motion was seconded by Morgan and carried unanimously.

**Administrative HAP Approvals:** Chapman noted that there were two alteration permit requests approved by staff since the March meeting, both for reroofs in the Southside Neighborhood Historic District.

**Recognition of Dr. Bill Morgan's Service on the HPC:** Chapman recognized Bill Morgan for his 12+ years of service on the HPC. He was a founding member of the Commission, and she noted his many accomplishments.

**Adjournment:** There being no further business, Bartlow moved to adjourn. The meeting was adjourned at 3:39 p.m.

---

Tom Fischer, Secretary