

Heritage Preservation Commission
Tuesday, August 27, 2019
4:00 p.m.
St. Cloud City Hall Council Chambers

ROLL CALL

Members Present: Eric Cheever, Sheila DeVine, Peter Fandel, Gavin Henry and Ann Marie Johnson
Members Absent: Mark Muniz and Sam Ross
Staff Present: Jim Flaaen and Ashley Skaggs

JULY 23, 2019 MINUTES

ACTION TAKEN: Approved

HAP2019-16 / 18 5TH AVE S

ACTION TAKEN: Cheever/DeVine/Approved (5-0)

Flaaen explained a request for an alteration permit to allow an illuminated wall sign on the west elevation of the building. The applicants are requesting to replace the existing "D.B. Searles" sign with a new metal sign. Two options have been proposed for illumination. The preferred option would install lighting behind the sign, creating a soft "halo" effect and would illuminate the white lettering and accents. The second option would install goose-neck style lights above the sign. Staff recommends approval of the request. The HAP Subcommittee agreed with the staff recommendation and preferred the backlit sign.

Cheever made a motion to approve the request as submitted and to let the applicant choose between the two lighting options. The motion was seconded by DeVine and carried unanimously.

HAP2019-17 / 820 31ST AVE N

ACTION TAKEN: Johnson/Cheever/Denied (0-5)

Flaaen explained that the applicant previously appeared before the HPC seeking approval of two previously-installed picture windows on the west and south facades of the house. The HPC elected to deny the request due to the picture windows not maintaining the historic character of the house and asked the applicant to research alternative methods to achieve the look of the original windows. The applicant has proposed to install white aluminum trim around the new windows similar to the existing trim on the other windows of the house. The proposal also includes installing 3.5" wide white PVC trim for the vertical mullions to give the appearance of three separate windows and 1.5" white PVC trim for the horizontal muntin to create the 1/1 configuration of the original windows. Staff recommends denial of the request stating that the PVC trim as mullions and muntin would not effectively replicate the original appearance of three separate windows. The HAP Subcommittee agreed with the staff recommendation. The homeowner was not present at the subcommittee meeting or this meeting.

Johnson made a motion to approve the request. The motion was seconded by Cheever and failed unanimously. Commissioners requested the applicant return within 30 days with a new plan to replace each picture window with three separate windows to match the original windows in size and design as closely as possible.

PRESERVATION CONFERENCE UPDATE

ACTION TAKEN: None

Johnson provided an update on the MN Historic Preservation Conference being held September 11-13.

COMMISSION ASSISTANCE AND MENTORING PROGRAM (CAMP)

ACTION TAKEN: None

Johnson provided an update on the Commission Assistance and Mentoring Program (CAMP). The City's HPC will partner with the Little Falls HPC and use leftover CLG grant funds for the training program. Commissioners agreed to hold the session on Saturday, November 16.

ADMINISTRATIVE HAP APPROVALS / PRESERVATION UPDATE

ACTION TAKEN: None

Flaen reviewed a list of recent administrative approvals.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:46 p.m.