

**Heritage Preservation Commission**

Tuesday, November 27, 2018

4:00 p.m.

St. Cloud City Hall Council Chambers

**ROLL CALL**

Members Present: Sheila DeVine, Peter Fandel, Ann Marie Johnson and Betsy Rakotz

Members Absent: Eric Cheever, Mark Muniz and Sam Ross

Staff Present: Jim Flaaen and Ashley Skaggs

**SEPTEMBER 25, 2018 MINUTES**

ACTION TAKEN: Approved

**HAP2018-28 / 340 5<sup>TH</sup> AVE S**

ACTION TAKEN: Rakotz/Johnson/Approved (4-0)

Flaaen explained a request to install three new signs on the property: a canopy sign, a wall sign, and a double-sided electronic monument sign. The canopy sign reading “First Presbyterian Church” will be constructed of individual white acrylic letters internally illuminated with LED lighting. The wall sign, which includes a bible verse, will be constructed of die cut aluminum letters dark bronze in color. The monument sign will include two 21-sq. ft. electronic reader boards and two 4.6-sq. ft. signs above the readers using white sign foam. The monument will be constructed with a stone base with the bulk of the sign constructed using sign foam. The applicants have received a variance from the Zoning Board of Appeals for the number, size and location of the signs.

Staff originally recommended the stone base on the monument be replaced with brick and the foam be replaced with EFIS, both matching that used on the 2018 building addition. While expressing concerns about color retention, repair, replacement and durability of the sign foam material, the HAP Subcommittee recommended in favor of the request as proposed.

Jay Espelien was present to discuss the request. The ZBA’s variance approval is contingent upon the HPC’s design approval and requires the monument sign be turned off from 10 p.m. to 7 a.m. Rakotz made a motion to approve the request as proposed. The motion was seconded by Johnson and carried unanimously.

**SMALL CELL WIRELESS SITES DISCUSSION**

ACTION TAKEN: None

Flaaen explained that a recent ruling by the FCC has removed barriers to wireless communications companies for installing small cell wireless facilities within the city. Wireless communication companies will likely soon begin installing small-scale antennae on streetlight poles around the community where service coverage gaps exist. Staff is working to draft ordinance language that enacts aesthetic standards for those poles affected within the Downtown Commercial Historic District to help protect the historic character of the district.

**ADMINISTRATIVE HAP APPROVALS / PRESERVATION UPDATE**

ACTION TAKEN: None

Flaaen reviewed a list of recent administrative approvals.

**HPC MEETING SCHEDULE**

**ACTION TAKEN:** None

The December meeting of the HPC will be held on Tuesday, December 18. The 2019 meeting schedule was presented for information only.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 4:32 p.m.