

Planning Commission
Tuesday, July 10, 2018
6:00 p.m.
St. Cloud City Hall Council Chambers

ROLL CALL

Members Present: Jake Anderson, Dennis Ballantine, Marty Czech, Sheila DeVine Luis Estevez and Bill Mund
Members Absent: None
Council Rep. Present: Carol Lewis
Staff Present: Matt Glaesman and Ashley Skaggs

OPEN FORUM

No one present to speak.

Consent Agenda

APPROVAL OF STAFF REPORTS FOR JULY 10, 2018 AS PART OF THE OFFICIAL RECORD
APPROVAL OF MINUTES FROM THE JUNE 12, 2018 PLANNING COMMISSION MEETING
ACTION TAKEN: Ballantine/DeVine/Approved (6-0)

Public Hearings

DPA2018-06 / DON GIRTZ OF DG HOMES / 2317 – 2355 40TH AVE S; 3997 – 4003 24TH ST S
VAC2018-07 / DON GIRTZ OF DG HOMES / 2339 40TH AVE S
PLAT2018-04 / FINAL PLAT OF SUN VILLA ESTATES FIVE
ACTION TAKEN: Ballantine/Czech/Approved (6-0)

Glaesman explained a request to amend the Sun Villa Estates Planned Unit Development (PUD) to change an existing undeveloped 16-lot townhouse complex located on the north side of 24th St S to seven single-family detached home lots and one duplex. A second request is to vacate the entire drainage and utility easement located on Lot 1, Block 1, Sun Villa Estates Two to accommodate the new development. A third request is for approval of the final plat of Sun Villa Estates Five. The final plat will reconfigure the lots and rededicate the appropriate drainage and utility easements for the development.

Anderson opened the public hearing and invited testimony. There being no one wishing to speak, the public hearing was closed. Ballantine made a motion to approve the requests subject to staff recommendations. The motion was seconded by Czech and carried unanimously.

New Business

ELECTION OF OFFICERS

ACTION TAKEN: Approved (6-0)

The following slate of officers was unanimously approved:

Chair
Bill Mund

Vice Chair
Marty Czech

Secretary
Luis Estevez

The following board appointments were unanimously approved:

APO Policy Board
Luis Estevez

Heritage Preservation Commission
Sheila DeVine

Park & Recreation Advisory Board
Jake Anderson

2019-2022 PLANNING & ZONING DEPARTMENT WORK PROGRAM

ACTION TAKEN: None

Glaesman explained that the Planning & Zoning Department and Planning Commission have traditionally adopted a department work program establishing priority tasks, schedule, and budget for the City’s planning projects. The work program identifies the major initiatives over a three-year period and guides the annual Development Fund budget. Commissioners discussed the prioritization of such initiatives.

2019 DEVELOPMENT FUND BUDGET

ACTION TAKEN: Approved (6-0)

Glaesman presented a draft of the 2019 Development Fund budget for review and approval. Commissioners discussed the proposed budget and approved the increase of the professional services budget by \$100,000 for a project incorporating lighting into select bridge designs and the increase of the training budget by \$2,000.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:19 p.m.

Luis Estevez, Secretary