

# Meeting Minutes



Meeting Subject: University Drive - Project Advisory Committee	Meeting No: 3
Project No: 905-08101-0	Meeting Location: City Of St. Cloud City Hall - 3rd Floor Conference Room
Project Name: University Drive Corrdior Improvements	Meeting Date: 8/7/2008
Meeting Minute Issue Date: 8/8/2008	Meeting Minute Distribution List: Attendees, Steve Foss, Eric Meyer, Rhonda Lewis, Kirby Becker, Scott Mareck, Scott Dahlin, John Shardlow

## Purpose of the Meeting:

Regular meeting of Project Advisory Committee (PAC). Primary objectives of this meeting were to discuss outcome of project open house I and to establish corridor concept parameters.

Action Items		
Item	Description	Action by
1	Post Minutes from PAC meeting #2 to project website. Pat will provide a PDF of the minutes to Matt Glaesman.	Pat McGraw
2	Provide data regarding school lunch subsidies at Talahi Elementary, Technical High School and South Junior High School as needed to complete the environmental justice evaluation for the project to Pat.	Mary O'Brien
3	Submit draft Phase I Environmental Site Assessment to City and APO for review	Pat McGraw
4	Clarify and map property ownership along the corridor.	Pat McGraw
5	Further clarify project phasing and issues that will drive the sequencing and timing of project construction.	Pat McGraw
6	Include information from APO's 50-yr traffic model in future exhibits	Pat McGraw
7	In future presentations make clearer the reason(s) that 33 <sup>rd</sup> Street can not be built first.	Pat McGraw
8	In future presentations make clear the fact that the construction of the 33 <sup>rd</sup> Street crossing will not remove the need to improve University Drive as planned	Pat McGraw
9	Prepare an exhibit that shows the LOS (use colors) for the Veterans, Desoto, University, 33 <sup>rd</sup> Street and possibly the TH 24 bridges. Include 50 yr projections if possible.	Pat McGraw
10	Summarize how past traffic projections for the University Bridge compared to the eventual realities. Work with Steve Foss to gather data.	Pat McGraw
11	Gather traffic data for period since the Desoto Bridge has been off-line. Work with Steve Foss.	Pat McGraw

## Discussion Items:

1. Introductions: Each attendee introduced themselves.
2. Approval of Minutes from PAC Meeting #2: The minutes were approved without comment.
3. Action Item Update: Pat provided a brief update on the status of action items carried forward from PAC meeting #2.
  - a. The minutes from PAC meeting #1 have been posted to the website.
  - b. Signal timing and other data has been received from the Blake Redfield at the City of St. Cloud.
  - c. Data regarding subsidized school lunches had not yet been received. Mary noted that she has now received the data and will need to compile the information and deliver it to Pat. Mary asked if we should look just at Talahi Elementary, the whole district or something in between. Steve and Joan suggested that the Technical High School and South Junior High School also be included. Mary will compile the data for these three schools and deliver to Pat.
  - d. Joan Jaye provided a contact for the East Side Newsletter. Pat has had a preliminary conversation with that contact.
  - e. The comprehensive and condensed versions of the project purpose and need statement have been completed and approved. The condensed version has been posted to the project website.

- f. The draft phase I environmental site assessment has been completed. The current recommendation in the report summary is that no additional investigation is necessary. Ultimately it is the owner's decision whether or not to proceed with additional investigations. The draft report will be submitted to the City and APO for review.
  - g. The Central Minnesota Transportation Alliance (CMTA) has been added to the "key stakeholders" list.
4. Results of Open House I:
- a. Pat provided a brief summary of the open house for the benefit of those who could not attend.
    - i. A memo summarizing comments received was provided.
    - ii. A draft Conceptual Layout Development Checklist was developed specifically for this project in order to carry comments received forward into the concept development quality assurance process. This draft checklist was also made available to the PAC members.
  - b. The PAC reviewed a summary of comments received at the open house
  - c. Additional Thoughts and Information Shared by the PAC:
    - i. Attorney who made comments regarding the need to address "deteriorating communities" and the notion that "if you fix 5<sup>th</sup> Avenue South you've fixed half the problem" is actually Jerry Von Korf. Mr. Von Korf is also a school board member and the attorney for the Housing and Redevelopment Authority.
    - ii. The neighborhood watch contact is John Justin.
    - iii. Attendees had a desire to see the state and city owned properties (also commonly known as George Friedrich Park) utilized.
      - 1. Actual redevelopment plans for these areas will be outside the scope of this project.
      - 2. This project will consider the possible future need for a park entrance.
      - 3. The area south of the plated roadway is state owned. The area north has state, city and private ownership. There is a common misunderstanding on the part of the public that the entire area is what they know as George Friedrich Park.
      - 4. It was noted that there is a regional interest in redeveloping the park. In the past the park was opened for a short period. That effort included regional players, not just local.
    - iv. Turnout seemed a little low given the sizeable involvement during the last project.
      - 1. Many of the attendees were involved in the past project.
      - 2. A fair amount of the area has converted to rental property.
    - v. An effort should be made to further clarify the probable phasing of the project segments, including discussion of what some of the triggers may be.
    - vi. Area from Kilian Boulevard to 15<sup>th</sup> Avenue SE is receiving the most attention.
    - vii. Add information from the 50-year build out model to LOS and/or other traffic related exhibits.
    - viii. Make clear why we can't do 33<sup>rd</sup> Street now.
      - 1. Scenic river status demands that all other options be assessed, including the maximization of the other crossings such as University.
    - ix. Prepare an exhibit that shows the projected LOS for the Veterans, Desoto and University Bridges with and without the 33<sup>rd</sup> Street crossing. Include the 50-year scenario as well. Use colors to show intensities as possible.
    - x. Citizens are concerned with the type of traffic as much or more so than with the volume.
    - xi. Somehow add TH 24 crossing to exhibits regarding river crossings.
    - xii. It seems that trucks are following the alternate truck route signs associated with the Desoto bridge project. There seems to be a reduction in truck traffic. Consider such signage as part of the project
    - xiii. Show what the past projections have been for the corridor and how they ultimately coincided with reality. Pat will request these numbers from Steve Foss.
    - xiv. What volumes are on the bridge now?
5. Discuss Parameters of Corridor Concept Development:
- a. The APO's 2030 projections, including a connection to TH 10, are accepted for use.
  - b. Designs will be developed to meet the demands of the 2030 volume projections.
  - c. Concepts will all provide for a 4-lane section on University Drive.
  - d. Design to a LOS D may be considered where merited.
  - e. Concepts will seek to avoid impacts to the WPA wall.
    - i. It was thought that the entire complex may be on the federal register of historic sites. However, Steve Ludwig believes that the site is not on the federal register. The site may be on a top ten list of endangered sites. The site may be on the state list. Pat will work to clarify this issue.
  - f. Lane widths of less than 12' may be considered.
  - g. Traffic calming through measures such as reduced lane width, wide fog lines, pedestrian bump-outs, tighter spacing of trees and/or street lights will be an option.
  - h. Roundabouts will be considered.
  - i. Design speeds will be 30 to 35 mph.

- j. Access control including, removal of driveways, limiting driveways or local roads to right-in-right/right-out or closing access may be considered.
- k. A "Complete Streets" approach to providing comprehensive multi-modal accommodation will be adopted.
- l. Walls west of the river, along the SCSU campus will be avoided.
- m. Consider a "HAWK" system at the 13th Ave pedestrian crossing.
- n. The following are items that were identified as not entirely necessary but desired – a "wish list":
  - i. Beautify walls west of the river
  - ii. Provide a gateway feature at the east end of the corridor
  - iii. Treat the intersection of Killian as a destination. Riverside Park and the gardens are destinations. This may also be a connection point to local and regional trail systems. Provide for "way finding."
  - iv. Upgrade the "cage" around the SCSU pedestrian bridge over University Drive.
  - v. Provide for pedestrian overlooks at the east end of the University Bridge.
  - vi. Consider trail offshoots to trails in Riverside Park.
  - vii. Identify connection to Beaver Island Trail.
  - viii. Connect Talahi Elementary to trails

Attendees			
Name	Representing	Phone No.	Email
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Matt Glaesman	City of St. Cloud	320-650-3110	matt.glaesman@ci.stcloud.mn.us
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Tom Cruikshank	Metro Bus	320-529-4483	tcruikshank@stcloudmtc.com
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Joan Jaye	Southeast Neighborhood		joan.jaye@alsmusicstcloud.com
Mary O'Brien	St. Cloud Area Planning Organization	320-252-7568	obrien@stcloudapo.org
Steve Ludwig	St. Cloud State University	320-308-2286	sludwig@stcloudstate.edu
Dale Grove	Bonestroo	507-529-6039	dale.grove@bonestroo.com

These minutes were prepared by Pat McGraw.

Please provide your corrections to Pat McGraw on or before 8/15/2008.