

# CITY OF ST. CLOUD, MINNESOTA

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## CITY OF ST. CLOUD, MINNESOTA

### Revenues and Other Financing Sources – All Funds

	2006 Actual	2007 Actual	2008 Actual	2009 Budget	2010 Budget
<b>Governmental</b>					
General	\$ 35,911,448	\$ 36,445,299	\$ 36,305,187	\$ 39,552,500	\$ 36,267,200
Special Revenue	12,650,652	10,834,031	11,767,771	9,318,000	8,109,500
Debt Service	12,690,084	14,504,729	18,950,422	21,653,100	19,340,500
Capital Projects	18,404,312	18,807,094	16,377,472	13,963,100	12,792,000
<b>Total Governmental</b>	<b>79,656,496</b>	<b>80,591,153</b>	<b>83,400,852</b>	<b>84,486,700</b>	<b>76,509,200</b>
<b>Enterprise</b>					
Water Utility	9,450,250	10,031,002	19,179,985	9,506,000	9,182,300
Wastewater Utility	5,838,019	6,906,226	10,039,061	7,450,900	7,429,000
Stormwater Utility	719,471	800,264	823,899	823,300	837,200
Hydroelectric Utility	2,108,531	13,114,848	2,234,257	2,136,000	2,195,000
Parking System	1,696,644	9,193,951	2,118,715	2,160,900	1,865,000
Refuse Service	2,571,633	2,752,023	2,911,238	2,954,000	2,899,000
Municipal Athletic Complex	1,742,704	2,678,438	3,578,021	1,889,400	1,830,200
Civic Center	1,752,325	1,924,328	2,207,745	1,812,000	1,725,000
<b>Total Enterprise</b>	<b>25,879,577</b>	<b>47,401,080</b>	<b>43,092,921</b>	<b>28,732,500</b>	<b>27,962,700</b>
<b>Total All Funds</b>	<b>\$105,536,073</b>	<b>\$127,992,233</b>	<b>\$126,493,773</b>	<b>\$113,219,200</b>	<b>\$ 104,471,900</b>

## CITY OF ST. CLOUD, MINNESOTA

### Expenditures and Other Financing Uses – All Funds

	2006 Actual	2007 Actual	2008 Actual	2009 Budget	2010 Budget
<b>Governmental</b>					
General	\$ 34,354,261	\$ 35,977,126	\$ 37,384,845	\$ 39,552,500	\$ 36,267,200
Special Revenue	10,698,891	14,209,627	11,285,289	9,318,000	8,109,500
Debt Service	15,734,053	15,343,937	16,612,051	21,653,100	19,340,500
Capital Projects	13,697,138	14,600,354	19,895,078	13,963,100	12,792,000
<b>Total Governmental</b>	<b>74,484,343</b>	<b>80,131,044</b>	<b>85,177,263</b>	<b>84,486,700</b>	<b>76,509,200</b>
<b>Enterprise</b>					
Water Utility	10,243,910	9,131,020	20,233,341	9,369,500	9,007,400
Wastewater Utility	5,141,157	7,352,040	8,320,771	8,393,300	6,906,000
Stormwater Utility	521,109	587,833	492,416	709,700	786,900
Hydroelectric Utility	2,054,481	13,269,607	1,922,394	2,029,000	2,242,700
Parking System	1,516,588	10,211,765	1,788,088	2,135,800	1,740,900
Refuse Service	2,624,860	2,812,344	2,668,684	2,843,200	2,879,800
Municipal Athletic Complex	1,726,607	2,763,762	2,992,101	1,893,500	1,847,400
Civic Center	1,596,571	2,707,727	1,714,252	1,773,000	1,724,200
<b>Total Enterprise</b>	<b>25,425,283</b>	<b>48,836,098</b>	<b>40,132,047</b>	<b>29,147,000</b>	<b>27,135,300</b>
<b>Total All Funds</b>	<b>\$ 99,909,626</b>	<b>\$ 128,967,142</b>	<b>\$ 125,309,310</b>	<b>\$ 113,633,700</b>	<b>\$ 103,644,500</b>

## CITY OF ST. CLOUD, MINNESOTA

### Revenues and Other Sources and Expenditures and Other Uses – All Funds

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Enterprise</u>	<u>2010 Budget Total</u>	<u>2009 Budget Total</u>	<u>2008 Actual Total</u>
<b>Revenues</b>								
Property taxes	\$14,720,300	\$1,479,200	\$ 2,839,800	\$2,874,300	\$ -	\$21,913,600	\$21,528,500	\$20,841,721
Franchise fees	3,380,000	145,000	-	-	-	3,525,000	3,365,500	3,544,648
Other taxes	143,100	3,304,500	1,745,200	-	701,100	5,893,900	6,650,200	10,408,899
Special assessments	-	-	-	6,400,000	-	6,400,000	7,000,000	7,525,216
Licenses and permits	1,549,600	-	-	-	-	1,549,600	1,792,700	1,985,439
Intergovernmental	12,807,600	1,265,500	-	369,200	461,500	14,903,800	17,201,500	19,195,914
Charges for services	1,317,500	418,200	-	-	-	1,735,700	2,971,500	2,501,653
User fees	-	-	-	-	25,576,200	25,576,200	25,865,400	25,003,859
Fines	1,121,000	-	-	-	-	1,121,000	1,296,000	1,210,295
Interest	275,000	117,000	-	1,080,000	634,100	2,106,100	2,543,100	3,253,054
Miscellaneous	162,800	742,800	-	50,000	95,000	1,050,600	1,219,700	2,000,308
<b>Total Revenues</b>	<b>35,476,900</b>	<b>7,472,200</b>	<b>4,585,000</b>	<b>10,773,500</b>	<b>27,467,900</b>	<b>85,775,500</b>	<b>91,434,100</b>	<b>97,471,006</b>
<b>Other Sources</b>								
Transfers in	540,000	428,400	14,755,500	-	494,800	16,218,700	17,400,000	17,488,108
Bond proceeds	-	-	-	-	-	-	-	11,534,659
From fund balance	250,300	208,900	-	2,018,500	-	2,477,700	4,385,100	-
<b>Total Other Sources</b>	<b>790,300</b>	<b>637,300</b>	<b>14,755,500</b>	<b>2,018,500</b>	<b>494,800</b>	<b>18,696,400</b>	<b>21,785,100</b>	<b>29,022,767</b>
<b>Total Revenues and Other Sources</b>	<b>\$36,267,200</b>	<b>\$8,109,500</b>	<b>\$19,340,500</b>	<b>\$12,792,000</b>	<b>\$27,962,700</b>	<b>\$104,471,900</b>	<b>\$113,219,200</b>	<b>\$126,493,773</b>
<b>Expenditures</b>								
Personal services	\$28,805,700	\$2,413,500	\$ -	\$ -	\$8,702,900	\$39,922,100	\$41,441,800	\$40,099,747
Supplies and services	6,798,300	2,838,100	-	315,000	9,484,400	19,435,800	23,585,300	21,044,489
Capital outlay	80,000	43,200	-	375,000	466,800	965,000	3,037,500	13,137,916
Debt service	124,800	17,700	18,375,500	-	6,631,200	25,149,200	26,213,300	30,202,815
<b>Total Expenditures</b>	<b>35,808,800</b>	<b>5,312,500</b>	<b>18,375,500</b>	<b>690,000</b>	<b>25,285,300</b>	<b>85,472,100</b>	<b>94,277,900</b>	<b>104,484,967</b>
<b>Other Uses</b>								
Transfers out	458,400	2,706,800	448,000	12,048,500	1,850,000	17,511,700	18,712,500	20,824,343
Reserve	-	90,200	517,000	53,500	-	660,700	643,300	-
<b>Total Other Uses</b>	<b>458,400</b>	<b>2,797,000</b>	<b>965,000</b>	<b>12,102,000</b>	<b>1,850,000</b>	<b>18,172,400</b>	<b>19,355,800</b>	<b>20,824,343</b>
<b>Total Expenditures and Other Uses</b>	<b>\$36,267,200</b>	<b>\$8,109,500</b>	<b>\$19,340,500</b>	<b>\$12,792,000</b>	<b>\$27,135,300</b>	<b>\$103,644,500</b>	<b>\$113,633,700</b>	<b>\$125,309,310</b>

## CITY OF ST. CLOUD, MINNESOTA

### Fund Balance Summary – Governmental Funds

	01-01-10 Beginning Balance	Budgeted Revenues and Transfers	Budgeted Expenditures and Transfers	Increase or (Decrease)	Estimated 12-31-10 Ending Balance
<b>General</b>	\$ 16,595,900	\$ 36,016,900	\$ 36,267,200	\$ (250,300)	\$ 16,345,600
<b>Special Revenue</b>					
Development	1,126,800	407,400	512,200	(104,800)	1,022,000
Retired and Senior Volunteer Program	323,900	330,900	376,100	(45,200)	278,700
Airport Operating	61,600	760,800	760,800	-	61,600
Recreation	296,800	1,009,800	1,009,800	-	296,800
Gardens	99,200	452,700	481,100	(28,400)	70,800
Community Development	107,000	700,000	700,000	-	107,000
Whitney Senior Center Programs	23,400	163,600	163,600	-	23,400
Hotel/Motel Tax	90,500	565,700	565,700	-	90,500
Metropolitan Area Network Consortium	138,500	78,000	78,000	-	138,500
Cable TV Access	349,700	145,000	63,800	81,200	430,900
Emergency	344,200	9,000	-	9,000	353,200
Fire Hazardous Material	22,100	10,000	10,000	-	22,100
School Liaison	18,600	9,000	20,000	(11,000)	7,600
Library	3,781,500	3,184,500	3,184,500	-	3,781,500
Park Reserve	477,600	10,000	25,000	(15,000)	462,600
Arts	97,300	64,200	68,700	(4,500)	92,800

## CITY OF ST. CLOUD, MINNESOTA

### Fund Balance Summary – Governmental Funds – Continued

	01-01-10 Beginning Balance	Budgeted Revenues and Transfers	Budgeted Expenditures and Transfers	Increase or (Decrease)	Estimated 12-31-10 Ending Balance
<b>Debt Service</b>					
\$410,000 Taxable G.O. Tax Increment, Series 1996C	\$ -	\$ 23,800	\$ 23,800	\$ -	\$ -
\$7,300,000 G.O. Tax Increment Refunding, Series 1997A	2,588,000	1,275,000	758,000	517,000	3,105,000
\$3,545,000 G.O. Taxable Tax Increment Refunding, Series 1997B	-	108,100	108,100	-	-
\$1,970,000 G.O. Taxable Tax Increment, Series 2001D	-	149,200	149,200	-	-
\$805,000 G.O. Tax Increment Series 2003A	-	55,800	55,800	-	-
\$940,000 G.O. Tax Increment Series 2003B	-	113,300	113,300	-	-
Infrastructure Management	-	12,048,500	12,048,500	-	-
Library Sales Tax Series 2006B	-	2,707,000	2,707,000	-	-
Public Safety	2,451,000	2,839,800	2,839,800	-	2,451,000
<b>Capital Projects</b>					
Infrastructure Management	28,481,700	10,250,000	12,048,500	(1,798,500)	26,683,200
Permanent Improvement	1,826,600	230,000	450,000	(220,000)	1,606,600
Airport Construction	325,000	293,500	240,000	53,500	378,500
<b>Total All Governmental Funds</b>	<b>\$ 59,626,900</b>	<b>\$ 74,011,500</b>	<b>\$ 75,828,500</b>	<b>\$ (1,817,000)</b>	<b>\$ 57,809,900</b>

## **CITY OF ST. CLOUD, MINNESOTA**

### **Fund Balance Summary – Governmental Funds - Continued**

The City is expecting to decrease the fund balance by \$1,817,000 in the 2010 Governmental Funds budgets. The decision to keep the tax levy as low as possible requires us to use \$250,300 of our General Fund balance for operating expenditures in 2010. Some of the Special Revenue Funds that rely on property taxes for a portion of their revenue will also be using fund balance to meet operating expenses in 2010. The decision to move all of the Planning staff to the Development Fund will require us to use \$104,800 of the balance in that fund, however the fund will still have a higher balance than is required by our financial polices. Several Special Revenue Funds, including Airport and Gardens have projected balances below the required level. We will monitor those funds closely and hope to improve the balances in 2011.

The Library Special Revenue Fund is used to accumulate the local area sales tax collections, funds are transferred to the Library Debt Service Fund annually to pay the debt payments. This has resulted in a substantial balance in the Special Revenue Fund and allows us to have funding for one year of debt service payments on hand to protect us from a decline in sales tax collections.

The City issued a Public Safety Bond in 2008 to fund the construction of a new police station and a fire station. As required by State law we levied property taxes one year in advance of the first bond payment, that has allowed us to maintain a balance in that fund to offset future debt service payments.

We have accumulated prepaid Special Assessment payments in the Infrastructure Management Fund. In 2010, we are expecting to use \$1,798,500 of those prepayments for the current years' bond payments.

Although most of our Governmental Funds continue to have healthy balances, we will be closely monitoring those that are not in compliance with our financial polices, and continue prudent use of reserves in these difficult budget times.

# CITY OF ST. CLOUD, MINNESOTA

## Capital Outlay – Governmental Funds

<u>Department</u>	<u>Description</u>	<u>Amount</u>
<b><u>General Fund</u></b>		
Public Works	Street sweeper (14.3% of total cost)	\$ 25,000
	Snow plows (4)	55,000
		<hr/>
Total Public Works		80,000
		<hr/>
Total General Fund		\$ 80,000
		<hr/> <hr/>
<b><u>Special Revenue Funds</u></b>		
Whitney Senior Center	Miscellaneous equipment	\$ 5,000
		<hr/>
Cable TV Access Operating	Miscellaneous equipment	10,500
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Library Operating	Shelving	7,700
		<hr/>
Park Reserve	Miscellaneous park equipment	20,000
		<hr/>
Total Special Revenue Funds		\$ 43,200
		<hr/> <hr/>
<b><u>Capital Projects Funds</u></b>		
Permanent Improvement	Miscellaneous right-of-way costs	\$ 10,000
	Traffic signal at Highway 10 & 15th Ave N	40,000
	Right of way, 15th St and 33rd St. South	160,000
	West Metro corridor/Pine Cone Road right-of-way	165,000
		<hr/>
Total Permanent Improvement		375,000
		<hr/>
Total Capital Projects		\$ 375,000
		<hr/> <hr/>
Total Governmental Funds		\$ 498,200
		<hr/> <hr/>

## CITY OF ST. CLOUD, MINNESOTA

### **Capital Outlay – Governmental Funds – Continued**

#### **Impact of Capital Outlay on the Operating Budget for the Governmental Funds**

Most of the Governmental Funds' annual capital outlay purchases are routine items that do not significantly impact operating budgets. The Police, Fire, Public Works, and Park Departments use equipment replacement schedules to annually replace the oldest vehicles and equipment in the fleet. This keeps repairs and maintenance costs stable from year to year.

Due to the difficult budget year we are not expecting to purchase our normal amount of capital outlay. We are not buying any squad cars, file servers, or major equipment pieces for Public Works. This will cause us to fall behind on our replacement schedule. Although, exact amounts are not know at this time we do anticipate higher operating costs for repairs & maintenance as the equipment ages. We believe it is cost effective for a year or two to keep maintaining the older equipment and cars, however it is not sustainable in the long term.

**CITY OF ST. CLOUD, MINNESOTA**

**Capital Outlay – Enterprise Funds**

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Water Utility	Rehab Able pump #3	\$ 85,000
Total Water Utility		<u>85,000</u>
Wastewater Utility	Biosolids transfer pump	22,000
	Spectrophotometer	9,000
Total Wastewater Utility		<u>31,000</u>
Hydroelectric Utility	Repair and rehab sidewalk on East side of plant	120,000
	High voltage cables	60,000
Total Hydroelectric Utility		<u>180,000</u>
Parking System	Power washer	7,000
	Trailers (2) (shared with Refuse)	7,000
Total Parking System		<u>14,000</u>
Refuse Service	Trailers (2) (shared with Parking)	7,000
Total Refuse Service		<u>7,000</u>
Municipal Athletic Complex	Bathroom improvements (Putz and Faber)	23,000
	Bullpen backstop extension	3,800
	Replace lobby gates	8,000
	Lawn tractor	9,500
	Snow thrower	2,500
	Top dresser	13,500
	Zamboni batteries	10,000
	Floor scrubber	6,000
Total Municipal Athletic Complex		<u>76,300</u>
Civic Center	Carpet	20,000
	Floor scrubber	18,000
	Cabinets (Paramount)	7,200
	Concessions bar (Paramount)	9,800
	Dimmer control (Paramount)	9,500
	Kiln (2) (Paramount)	9,000
Total Civic Center		<u>73,500</u>
Total Enterprise Funds		<u><u>\$ 466,800</u></u>

## **CITY OF ST. CLOUD, MINNESOTA**

### **Capital Outlay – Enterprise Funds - Continued**

#### **Impact of Capital Outlay on the Operating Budget for Enterprise Funds**

All of the City's Enterprise Funds use equipment replacement schedules to annually replace older vehicles and equipment. This keeps the operating repair and maintenance costs stable from year to year.

As with the Governmental Funds we are not budgeting our normal amount of capital outlay items in the Enterprise Funds. At this time we do not expect that additional repair and maintenance costs due to aging equipment will have a major impact on the operating budget.

# CITY OF ST. CLOUD, MINNESOTA

## Permanent Employees

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<b><u>General Fund</u></b>					
<b><u>Administration</u></b>					
<b><u>Mayor's Office</u></b>					
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
City Administrator	1.00	1.00	1.00	1.00	1.00
Clerical Technician	0.25	0.25	0.25	0.25	0.00
Mayor	1.00	1.00	1.00	1.00	1.00
Total Mayor's Office	<u>4.25</u>	<u>4.25</u>	<u>4.25</u>	<u>4.25</u>	<u>4.00</u>
<b><u>Aging Services</u></b>					
Operations Technician	1.00	1.00	1.00	1.00	1.00
Community Services Director	1.00	1.00	0.00	0.00	0.00
Director	1.00	1.00	1.00	1.00	1.00
Human Rights Director	1.00	1.00	0.00	0.00	0.00
Office Supervisor	0.00	0.00	1.00	1.00	1.00
Program Coordinator	0.25	0.25	0.25	0.25	0.25
Secretary	1.75	1.75	0.38	0.38	0.75
Whitney Senior Building Maintenance Supervisor	0.50	0.50	0.50	0.50	0.50
Total Aging Services	<u>6.50</u>	<u>6.50</u>	<u>4.13</u>	<u>4.13</u>	<u>4.50</u>
<b><u>Legal</u></b>					
Attorney	0.00	2.00	2.00	2.00	0.00
City Attorney	1.00	1.00	1.00	1.00	1.00
City Attorney I	3.00	2.00	2.00	2.00	4.00
City Attorney II	2.00	2.00	2.00	2.00	2.00
Clerical Technician	1.00	1.00	1.00	1.00	1.00
Paralegal	1.00	1.00	1.00	1.00	1.00
Secretary - Legal	1.00	1.00	1.00	1.00	1.00
Technician - Legal	1.00	1.00	1.00	1.00	1.00
Total Legal	<u>10.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
<b><u>Human Resources</u></b>					
Benefits Specialist	1.00	1.00	1.00	1.00	1.00
Clerical Technician	0.00	0.00	0.50	0.50	0.50
Employment Specialist	1.00	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00	1.00
Total Human Resources	<u>3.00</u>	<u>3.00</u>	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>

**CITY OF ST. CLOUD, MINNESOTA**

**Permanent Employees – Continued**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<b><u>General Fund - Continued</u></b>					
<b><u>Administration - Continued</u></b>					
<b><u>Planning</u></b>					
Secretary	1.00	1.00	1.00	1.00	0.00
Senior Planner	1.50	1.50	1.50	1.50	0.00
Technician - Planning	0.00	0.00	0.00	0.00	0.00
Total Planning	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>0.00</u>
Total Administration	<u>26.25</u>	<u>27.25</u>	<u>25.38</u>	<u>25.38</u>	<u>23.00</u>
<b><u>Finance</u></b>					
Accountant	1.00	1.00	1.00	1.00	1.00
Accountant II	0.00	0.00	0.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00	1.00
Accounting Clerk - Cashier	1.00	1.00	1.00	0.00	0.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Secretary - Finance	1.00	1.00	1.00	1.00	1.00
Assistant City Assessor	1.00	1.00	1.00	1.00	1.00
City Assessor	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Clerical Technician	7.00	7.00	7.50	7.50	7.50
Director	1.00	1.00	1.00	1.00	1.00
IT Director	1.00	1.00	1.00	1.00	1.00
IT Support Specialist I - Radio Technician	1.00	1.00	0.00	0.00	0.00
IT Support Specialist II - Help Desk Technician	1.00	1.00	1.00	1.00	1.00
IT Technician	3.00	3.00	3.00	4.00	4.00
Media Assistant	1.00	1.00	1.00	1.00	1.00
Media Supervisor	1.00	1.00	1.00	1.00	1.00
Payroll, Purchasing, IT Coordinator	1.00	1.00	1.00	0.00	0.00
Programmer	2.00	2.00	2.00	2.00	1.00
Property Appraiser	2.00	2.00	2.00	2.00	2.00
Property Information Technician	1.00	1.00	1.00	1.00	1.00
Webmaster	1.00	1.00	1.00	1.00	1.00
Total Finance	<u>31.00</u>	<u>31.00</u>	<u>30.50</u>	<u>30.50</u>	<u>29.50</u>
<b><u>City Hall Maintenance</u></b>					
Building Maintenance Worker	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

# CITY OF ST. CLOUD, MINNESOTA

## Permanent Employees – Continued

	2006	2007	2008	2009	2010
<b><u>General Fund - Continued</u></b>					
<u>Public Safety</u>					
<u>Police</u>					
Accounting Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Secretary - Police	1.00	1.00	1.00	1.00	1.00
Assistant Chief	0.00	0.00	2.00	2.00	2.00
Captain	3.00	2.00	0.00	0.00	0.00
Chief	1.00	1.00	1.00	1.00	1.00
Clerical Technician	12.00	12.00	12.00	12.00	11.00
Community Service Officer	9.00	9.00	9.00	9.00	7.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00	2.00
Forensic Specialist	0.00	0.00	1.00	1.00	1.00
Lieutenant	3.00	4.00	4.00	4.00	4.00
Officer	74.00	75.00	82.00	82.00	79.00
Secretary	1.00	1.00	1.00	1.00	0.00
Sergeant	15.00	15.00	14.00	15.00	16.00
Support Services Supervisor	3.00	3.00	3.00	3.00	3.00
Total Police	125.00	126.00	133.00	134.00	129.00
<u>Fire</u>					
Administrative Secretary - Fire	1.00	1.00	1.00	1.00	1.00
Assistant Fire Marshal	2.00	2.00	2.00	2.00	2.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Captain	3.00	12.00	12.00	12.00	15.00
Chief	1.00	1.00	1.00	1.00	1.00
Clerical Technician	1.00	1.00	1.00	1.00	1.00
Deputy Chief	0.00	0.00	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Firefighter	39.00	39.00	51.00	51.00	44.00
Lieutenant	9.00	0.00	0.00	0.00	0.00
Training Captain	1.00	1.00	0.00	0.00	0.00
Total Fire	61.00	61.00	73.00	73.00	69.00

# CITY OF ST. CLOUD, MINNESOTA

## Permanent Employees – Continued

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<b><u>General Fund - Continued</u></b>					
<b><u>Public Safety - Continued</u></b>					
<b><u>Health/Inspection</u></b>					
Assistant Health Director	0.00	1.00	0.00	0.00	0.00
Certified Building Official	3.00	3.00	3.00	3.00	3.00
Chief Building Official	0.00	0.00	1.00	1.00	1.00
Electrical Inspector	3.00	3.00	3.00	2.00	2.00
Environmental Health Specialist	2.00	2.00	2.00	2.00	1.00
Environmental Health Technician	5.00	6.00	6.00	6.00	6.00
Health Director	1.00	1.00	1.00	1.00	1.00
Heating Inspector	1.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00	1.00
Plan Reviewer	1.00	1.00	2.00	1.00	1.00
Plumbing Inspector	1.00	1.00	2.00	1.00	1.00
Program Coordinator	1.00	1.00	1.00	1.00	1.00
Secretary	2.00	3.00	3.00	3.00	3.00
	<u>21.00</u>	<u>24.00</u>	<u>26.00</u>	<u>23.00</u>	<u>22.00</u>
Total Health/Inspection	<u>21.00</u>	<u>24.00</u>	<u>26.00</u>	<u>23.00</u>	<u>22.00</u>
Total Public Safety	<u>207.00</u>	<u>211.00</u>	<u>232.00</u>	<u>230.00</u>	<u>220.00</u>
<b><u>Public Works</u></b>					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Director of Operations and Maintenance	1.00	1.00	0.75	0.75	0.75
Assistant Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	2.00	2.00	2.00
Certified Engineering Technician	5.00	5.00	5.00	5.00	5.00
Civil Engineer	2.00	2.00	2.00	2.00	2.00
Design Technician	1.00	1.00	1.00	1.00	1.00
Electrical Services Technician	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	0.00	0.00	0.00	0.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Equipment Operator I	13.00	12.50	12.00	10.00	10.00
Equipment Operator II	5.00	5.00	6.00	6.00	5.00
Heavy Equipment Mechanic	3.00	3.00	3.00	3.00	2.00
Heavy Equipment Operator I	3.00	3.00	3.00	3.00	3.00
Heavy Equipment Operator II	5.00	5.00	5.00	5.00	5.00
Inventory Clerk	1.00	1.00	1.00	1.00	1.00
Laborer	0.00	0.00	0.00	0.00	0.00
Maintenance Supervisor	1.33	1.33	1.00	1.00	1.00
Public Services Accountant	1.00	1.00	1.00	1.00	1.00
Public Services Director - City Engineer	1.00	1.00	1.00	1.00	1.00

# CITY OF ST. CLOUD, MINNESOTA

## Permanent Employees - Continued

	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b><u>General Fund - Continued</u></b>					
<u>Public Works - Continued</u>					
Public Services Secretary	1.00	1.00	1.00	1.00	1.00
Traffic Control Technician	1.00	1.00	1.00	1.00	1.00
Traffic Signal Manager	1.00	1.00	1.00	1.00	1.00
Transportation Systems Technologist	0.00	1.00	1.00	1.00	1.00
	<b>52.33</b>	<b>51.83</b>	<b>52.75</b>	<b>50.75</b>	<b>48.75</b>
Total Public Works					
 <u>Park</u>					
Assistant Director	1.00	1.00	0.00	0.00	0.00
City Forester	1.00	1.00	1.00	1.00	0.00
Director	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	0.75	0.75	0.75	0.75	0.00
Equipment Operator I	2.00	2.00	2.00	1.00	1.00
Equipment Operator II	1.00	2.00	2.00	2.00	2.00
Forestry Supervisor	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Mechanic	1.00	1.00	1.00	1.00	1.75
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Tree Trimmer	4.00	3.00	3.00	3.00	4.00
	<b>16.75</b>	<b>16.75</b>	<b>15.75</b>	<b>14.75</b>	<b>14.75</b>
Total Park					
<b>Total General Fund</b>	<b>334.33</b>	<b>338.83</b>	<b>356.38</b>	<b>351.38</b>	<b>336.00</b>

## CITY OF ST. CLOUD, MINNESOTA

### Permanent Employees – Continued

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<b><u>Special Revenue Funds</u></b>					
<u>Development</u>					
Community Development/Planning Director	1.00	1.00	1.00	1.00	1.00
Secretary	0.00	0.00	0.00	0.00	1.00
Senior Planner	0.00	0.50	0.50	0.50	2.00
Technician - Planning	1.50	1.00	1.00	1.00	1.00
Total Development	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>5.00</u>
<u>Gardens</u>					
Assistant	0.75	0.75	0.75	0.75	0.75
Maintenance Worker	0.75	0.75	0.75	0.75	0.75
Rose Grower	1.00	1.00	1.00	1.00	1.00
Supervisor	1.00	1.00	1.00	1.00	1.00
Total Gardens	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>
<u>Retired and Senior Volunteer Program</u>					
Director	1.00	1.00	1.00	1.00	1.00
Program Coordinator	1.75	1.75	1.75	1.75	1.75
Secretary	1.00	1.00	1.37	1.37	1.00
Total Retired and Senior Volunteer Program	<u>3.75</u>	<u>3.75</u>	<u>4.12</u>	<u>4.12</u>	<u>3.75</u>
<u>Whitney Senior Center Special Programs</u>					
Program Coordinator	0.75	0.75	0.75	0.75	0.75
Total Whitney Senior Center Special Programs	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
<u>Arts</u>					
Program Coordinator	0.75	0.75	0.75	0.75	0.75
Total Arts	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
<u>Airport Operations</u>					
Assistant Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Clerical Technician	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	0.50
Total Airport Operations	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>4.50</u>

**CITY OF ST. CLOUD, MINNESOTA**

**Permanent Employees – Continued**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<b><u>Special Revenue Funds - Continued</u></b>					
<u>Recreation</u>					
Director	1.00	1.00	1.00	1.00	1.00
Coordinator - Recreation	0.75	0.75	0.75	0.75	0.00
Custodian I	1.00	1.00	1.00	1.00	0.00
Naturalist	1.00	1.00	1.00	0.00	0.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Programmer - Recreation	2.00	2.00	2.00	2.00	2.00
Secretary	1.00	1.00	1.00	1.00	1.00
Supervisor	1.00	1.00	1.00	1.00	1.00
Whitney Senior Building Maintenance Supervisor	0.50	0.50	0.50	0.50	0.50
	<u>9.25</u>	<u>9.25</u>	<u>9.25</u>	<u>8.25</u>	<u>6.50</u>
Total Recreation					
<u>Police PERA Residual Assets</u>					
Officer	2.00	1.00	0.00	0.00	0.00
Sergeant	1.00	1.00	1.00	0.00	0.00
	<u>3.00</u>	<u>2.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>
Total Police PERA Residual Assets					
<b>Total Special Revenue Funds</b>	<b><u>28.50</u></b>	<b><u>27.50</u></b>	<b><u>26.87</u></b>	<b><u>24.87</u></b>	<b><u>24.75</u></b>

**CITY OF ST. CLOUD, MINNESOTA**

**Permanent Employees – Continued**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<b><u>Enterprise Funds</u></b>					
<u>Water Utility</u>					
Assistant Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Public Utilities Director	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Service Technician	2.00	2.00	2.00	2.00	2.00
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Mechanic	0.00	0.00	0.00	0.00	0.50
Instrumentation Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Meter Reader and Installer	2.00	2.00	2.00	2.00	2.00
Public Utilities Director	1.00	1.00	1.00	1.00	1.00
Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Quality Specialist	0.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Services Manager	1.00	1.00	1.00	1.00	1.00
Services Specialist	1.00	1.00	1.00	1.00	1.00
Treatment Plant Operator	7.00	6.00	6.00	6.00	6.00
Utilities Aide	1.00	1.00	1.00	1.00	1.00
Utilities Service Operator	6.00	6.00	6.00	5.00	5.00
Utilities Service Supervisor	0.00	1.00	1.00	1.00	1.00
Utility Maintenance Mechanic	2.00	1.00	1.00	1.00	1.00
Utility Service Operator II	3.00	3.00	3.00	3.00	3.00
	<u>35.00</u>	<u>35.00</u>	<u>35.00</u>	<u>34.00</u>	<u>34.50</u>
Total Water Utility					
<u>Wastewater Utility</u>					
Assistant Public Utilities Director	0.00	0.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	2.00	2.00	2.00	2.00	2.00
Heavy Equipment Mechanic	0.00	0.00	0.00	0.00	0.50
Instrumentation Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Operations Specialist	1.00	1.00	0.00	0.00	0.00
Quality Compliance Specialist	0.00	0.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Services Manager	1.00	1.00	1.00	1.00	1.00
Treatment Plant Operator	7.00	6.00	6.00	6.00	6.00
Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Maintenance Mechanic	1.00	2.00	2.00	2.00	2.00
	<u>17.00</u>	<u>17.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.50</u>
Total Wastewater Utility					

## CITY OF ST. CLOUD, MINNESOTA

### Permanent Employees – Continued

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<b><u>Enterprise Funds - Continued</u></b>					
<u>Stormwater Utility</u>					
Civil Engineer	1.00	1.00	1.00	1.00	1.00
Equipment Operator II	2.00	2.00	2.00	2.00	2.00
Stormwater Compliance Specialist	0.00	1.00	1.00	1.00	1.00
Total Stormwater Utility	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
<u>Parking System</u>					
Equipment Operator I	1.00	1.50	1.00	1.00	1.00
Maintenance Supervisor	0.34	0.34	0.50	0.50	0.50
Parking Lot Attendant	1.00	1.00	1.00	1.00	1.00
Parking Meter Technician	3.00	3.00	3.00	3.00	3.00
Total Parking System	<u>5.34</u>	<u>5.84</u>	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>
<u>Refuse Service</u>					
Assistant Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Director Operations and Maintenance	0.00	0.00	0.25	0.25	0.25
Equipment Operator I	8.00	10.00	10.00	13.00	13.00
Equipment Operator II	6.00	6.00	6.00	6.00	6.00
Inventory Clerk	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	0.00	0.00	0.00	0.00	0.50
Maintenance Supervisor	0.33	0.33	0.50	0.50	0.50
Sanitation Worker	4.00	2.00	2.00	0.00	0.00
Total Refuse Service	<u>20.33</u>	<u>20.33</u>	<u>20.75</u>	<u>21.75</u>	<u>22.25</u>
<u>Municipal Athletic Complex</u>					
Assistant Manager	2.00	2.00	2.00	2.00	2.00
Operation Technician	2.00	2.00	2.00	2.00	2.00
Secretary	1.00	1.00	1.00	1.00	1.00
Total Municipal Athletic Complex	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

## CITY OF ST. CLOUD, MINNESOTA

### Permanent Employees – Continued

	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b><u>Enterprise Funds - Continued</u></b>					
<u>Civic Center</u>					
Manager	1.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Operations Technician	3.00	3.00	3.00	3.00	3.00
Operations Technician Supervisor	1.00	1.00	1.00	1.00	1.00
Civic Facilities Director	1.00	1.00	1.00	1.00	1.00
Marketing/Events Coordinator	1.00	1.00	1.00	1.00	0.00
Total Civic Center	8.00	8.00	8.00	8.00	7.00
<b>Total Enterprise Funds</b>	93.67	95.17	96.25	96.25	96.75
<b>Total All Funds</b>	456.50	461.50	479.50	472.50	457.50

### Major Changes in Permanent Staff

We are eliminating eighteen permanent positions in the 2010 budget; however we are adding three Police Officers for a net reduction of fifteen full-time positions. The Mayor initiated a hiring freeze in February 2008 in order to reduce operating budgets during the economic recession. Staffing levels in all areas will continue to be closely monitored as we face the economic downturn and adjust service and staffing levels as necessary.