

CITY OF ST. CLOUD, MINNESOTA

Summary Section Table of Contents

Included in this segment are the following:

Revenues and Other Financing Sources – All Funds	118
Expenditures and Other Financing Uses – All Funds	119
Revenues and Other Sources and Expenditures and Other Uses – All Funds	120
Fund Balance Summary – Governmental Funds.....	121
Capital Outlay – Governmental Funds.....	124
Capital Outlay – Enterprise Funds	127
Budgeted Permanent Employees.....	129

CITY OF ST. CLOUD, MINNESOTA

Revenues and Other Financing Sources – All Funds

	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Governmental					
General	\$30,972,324	\$ 35,911,448	\$ 36,445,299	\$ 39,006,800	\$ 39,552,500
Special Revenue	8,151,728	12,650,652	10,834,031	9,023,100	9,318,000
Debt Service	13,914,625	12,690,084	14,504,729	19,682,900	21,653,100
Capital Projects	16,881,228	18,404,312	18,807,094	12,200,200	13,963,100
Total Governmental	69,919,905	79,656,496	80,591,153	79,913,000	84,486,700
Enterprise					
Water Utility	11,026,180	9,450,250	10,031,002	9,993,800	9,506,000
Wastewater Utility	5,804,705	5,838,019	6,906,226	7,931,900	7,450,900
Stormwater Utility	504,335	719,471	800,264	800,800	823,300
Hydroelectric Utility	2,488,247	2,108,531	13,114,848	2,170,000	2,136,000
Parking System	1,587,597	1,696,644	9,193,951	2,122,100	2,160,900
Refuse Service	2,471,627	2,571,633	2,752,023	2,725,000	2,954,000
Municipal Athletic Complex	1,869,804	1,742,704	2,678,438	1,869,800	1,889,400
Civic Center	1,999,718	1,752,325	1,924,328	2,758,400	1,812,000
Total Enterprise	27,752,213	25,879,577	47,401,080	30,371,800	28,732,500
Total All Funds	\$97,672,118	\$105,536,073	\$127,992,233	\$110,284,800	\$113,219,200

CITY OF ST. CLOUD, MINNESOTA

Expenditures and Other Financing Uses – All Funds

	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Governmental					
General	\$ 32,642,370	\$ 34,354,261	\$ 35,977,126	\$ 39,006,800	\$ 39,552,500
Special Revenue	8,879,080	10,698,891	14,209,627	9,023,100	9,318,000
Debt Service	16,634,957	15,734,053	15,343,937	19,682,900	21,653,100
Capital Projects	15,918,669	13,697,138	14,600,354	12,200,200	13,963,100
Total Governmental	74,075,076	74,484,343	80,131,044	79,913,000	84,486,700
Enterprise					
Water Utility	8,560,569	10,243,910	9,131,020	9,935,600	9,369,500
Wastewater Utility	5,469,840	5,141,157	7,352,040	7,553,200	8,393,300
Stormwater Utility	428,679	521,109	587,833	895,000	709,700
Hydroelectric Utility	1,934,766	2,054,481	13,269,607	1,992,100	2,029,000
Parking System	1,493,352	1,516,588	10,211,765	1,900,500	2,135,800
Refuse Service	2,229,129	2,624,860	2,812,344	2,835,400	2,843,200
Municipal Athletic Complex	1,858,890	1,726,607	2,763,762	1,853,700	1,893,500
Civic Center	1,972,854	1,596,571	2,707,727	1,828,700	1,773,000
Total Enterprise	23,948,079	25,425,283	48,836,098	28,794,200	29,147,000
Total All Funds	\$ 98,023,155	\$ 99,909,626	\$128,967,142	\$108,707,200	\$113,633,700

CITY OF ST. CLOUD, MINNESOTA

Revenues and Other Sources and Expenditures and Other Uses – All Funds

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Enterprise</u>	<u>2009 Budget Total</u>	<u>2008 Budget Total</u>	<u>2007 Actual Total</u>
Revenues								
Property taxes	\$13,743,600	\$2,007,600	\$2,872,000	\$2,905,300	\$ -	\$21,528,500	\$20,671,800	\$15,776,192
Franchise fees	3,200,000	165,500	-	-	-	3,365,500	3,325,000	3,370,892
Other taxes	131,300	3,209,700	2,332,700	229,700	746,800	6,650,200	6,056,600	12,324,067
Special assessments	-	-	-	7,000,000	-	7,000,000	7,670,000	7,956,755
Licenses and permits	1,792,700	-	-	-	-	1,792,700	2,093,400	2,358,978
Intergovernmental	15,147,900	1,303,200	-	-	750,400	17,201,500	17,622,100	16,922,782
Charges for services	2,517,000	454,500	-	-	-	2,971,500	3,062,500	3,034,473
User fees	-	-	-	-	25,865,400	25,865,400	26,105,200	25,175,231
Fines	1,296,000	-	-	-	-	1,296,000	1,185,500	1,262,316
Interest	400,000	136,500	-	1,280,000	726,600	2,543,100	3,038,400	4,551,027
Miscellaneous	105,200	875,200	-	100,000	139,300	1,219,700	1,134,100	2,035,921
Total Revenues	38,333,700	8,152,200	5,204,700	11,515,000	28,228,500	91,434,100	91,964,600	94,768,634
Other Sources								
Transfers in	525,000	530,100	15,840,900	-	504,000	17,400,000	16,403,300	16,854,362
Bond proceeds	-	-	-	-	-	-	-	16,369,237
From fund balance	693,800	635,700	607,500	2,448,100	-	4,385,100	1,916,900	-
Total Other Sources	1,218,800	1,165,800	16,448,400	2,448,100	504,000	21,785,100	18,320,200	33,223,599
Total Revenues and Other Sources	\$39,552,500	\$9,318,000	\$21,653,100	\$13,963,100	\$28,732,500	\$113,219,200	\$110,284,800	\$127,992,233
Expenditures								
Personal services	\$30,008,900	\$3,028,200	\$ -	\$ -	\$8,404,700	\$41,441,800	\$40,872,600	\$38,143,700
Supplies and services	7,915,600	3,309,600	-	105,000	12,255,100	23,585,300	19,675,600	22,893,254
Capital outlay	886,100	290,500	-	580,000	1,280,900	3,037,500	6,681,800	15,073,268
Debt service	123,800	17,700	20,665,500	-	5,406,300	26,213,300	21,228,900	30,617,850
Total Expenditures	38,934,400	6,646,000	20,665,500	685,000	27,347,000	94,277,900	88,458,900	106,728,072
Other Uses								
Transfers out	560,100	2,562,800	511,500	13,278,100	1,800,000	18,712,500	16,666,700	22,239,070
Reserve	58,000	109,200	476,100	-	-	643,300	3,581,600	-
Total Other Uses	618,100	2,672,000	987,600	13,278,100	1,800,000	19,355,800	20,248,300	22,239,070
Total Expenditures and Other Uses	\$39,552,500	\$9,318,000	\$21,653,100	\$13,963,100	\$29,147,000	\$113,633,700	\$108,707,200	\$128,967,142

CITY OF ST. CLOUD, MINNESOTA

Fund Balance Summary – Governmental Funds

	01-01-09 Beginning Balance	Budgeted Revenues and Transfers	Budgeted Expenditures and Transfers	Increase or (Decrease)	Estimated 12-31-09 Ending Balance
General	\$ 17,939,600	\$ 38,858,700	\$ 39,494,500	\$ (635,800)	\$ 17,303,800
Special Revenue					
Development	949,800	468,200	425,400	42,800	992,600
Retired and Senior Volunteer Program	383,400	363,300	422,400	(59,100)	324,300
Airport Operating	138,000	746,400	834,100	(87,700)	50,300
Recreation	321,300	1,552,700	1,522,500	30,200	351,500
Gardens	107,400	473,700	506,200	(32,500)	74,900
Community Development	80,700	700,000	700,000	-	80,700
Community Services - Special Programs	78,900	-	4,200	(4,200)	74,700
Whitney Senior Center Programs	36,900	201,200	218,400	(17,200)	19,700
Hotel/Motel Tax	40,400	613,000	613,000	-	40,400
Metropolitan Area Network Consortium	90,700	78,600	78,600	-	90,700
Cable TV Access	279,900	165,500	165,500	-	279,900
Emergency	331,900	14,000	-	14,000	345,900
Fire Relief	1,085,100	-	424,000	(424,000)	661,100
Fire Hazardous Material	21,400	10,000	10,000	-	21,400
School Liaison	23,300	9,000	20,000	(11,000)	12,300
Library	3,701,600	3,010,200	3,010,200	-	3,701,600
Park Reserve	429,700	85,000	85,000	-	429,700
Arts	31,800	191,500	169,300	22,200	54,000

CITY OF ST. CLOUD, MINNESOTA

Fund Balance Summary – Governmental Funds – Continued

	01-01-09 Beginning Balance	Budgeted Revenues and Transfers	Budgeted Expenditures and Transfers	Increase or (Decrease)	Estimated 12-31-09 Ending Balance
Debt Service					
\$410,000 Taxable G.O. Tax Increment, Series 1996C	\$ -	\$ 35,200	\$ 35,200	\$ -	\$ -
\$7,300,000 G.O. Tax Increment Refunding, Series 1997A	300,200	1,370,000	893,900	476,100	776,300
\$3,545,000 G.O. Taxable Tax Increment Refunding, Series 1997B	-	244,200	244,200	-	-
\$2,135,000 G.O. Taxable Tax Increment, Series 1999B	-	362,600	362,600	-	-
\$1,970,000 G.O. Taxable Tax Increment, Series 2001D	-	141,500	141,500	-	-
\$805,000 G.O. Tax Increment Series 2003A	-	46,300	46,300	-	-
\$940,000 G.O. Tax Increment Series 2003B	-	132,900	132,900	-	-
Infrastructure Management	-	13,278,100	13,278,100	-	-
Library Sales Tax Series 2006B	-	2,562,800	2,562,800	-	-
Public Safety	3,000,000	2,872,000	3,479,500	(607,500)	2,392,500
Capital Projects					
Infrastructure Management	\$ 37,655,700	\$ 11,050,000	\$ 13,278,100	\$ (2,228,100)	\$ 35,427,600
Permanent Improvement	2,502,800	310,000	530,000	(220,000)	2,282,800
Airport Construction	945,000	155,000	155,000	-	945,000
Total All Governmental Funds	\$ 70,475,500	\$ 80,101,600	\$ 83,843,400	\$ (3,741,800)	\$ 66,733,700

CITY OF ST. CLOUD, MINNESOTA

Fund Balance Summary – Governmental Funds - Continued

The City is expecting to decrease the fund balance by \$3,741,800 in the 2009 Governmental Funds budgets. The decision to keep the tax levy as low as possible requires us to use \$635,800 of our General Fund balance for operating expenditures in 2009. Some of the Special Revenue Funds that rely on property taxes for a portion of their revenue will also be using fund balance to meet operating expenses in 2009. We are expecting to add to the balances in the Recreation Fund and the Arts Fund. Balances in these two funds had fallen below the levels required by our financial polices. The Airport Fund and the Gardens Fund also have projected balances that are below the target levels. We hope to address those balances in 2010.

We have accumulated a substantial balance in the Fire Relief Fund. In 2009 we are using \$424,000 of that balance to pay the annual installment on the outstanding pension obligation.

The City issued a Public Safety Bond in 2008 to fund the construction of a new police station and a fire station. As required by State law we levied property taxes one year in advance of the first bond payment. We will be using part of that fund balance to make the first debt service payment which is due in 2009.

We have accumulated prepaid Special Assessment payments in the Infrastructure Management Fund. In 2009, we are expecting to use \$2,228,100 of those prepayments for the current years' bond payments.

Although most of our Governmental Funds continue to have healthy balances, we will be closely monitoring those that are not in compliance with our financial polices, and continue prudent use of reserves in these difficult budget times.

CITY OF ST. CLOUD, MINNESOTA

Capital Outlay – Governmental Funds

<u>Department</u>	<u>Description</u>	<u>Amount</u>
	<u>General Fund</u>	
Finance	SAN storage	\$ 46,000
	Network switches (4)	31,100
	Replacement servers	24,000
	Web filtering	35,500
	Replacement of data switches	16,000
	LTO tapes and drives	6,500
	Server replacement	24,000
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Total Finance		183,100
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Police	Marked squad cars (6)	150,000
	Unmarked squad car (1)	22,000
	Lightbars for marked patrol vehicles (6)	6,000
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Total Police		178,000
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Public Works	Motor grader	185,000
	3/4-Ton cargo van	24,000
	3/4 Ton van with aerial lift	80,000
	SUV (used)	16,000
	Tandem dump truck (1/4 cost)	50,000
	1 Ton crew cab truck with dump body	50,000
	Hydraulic oil scrubber	5,000
	Parts washer	10,000
	One-ton truck with flatbed and air compressor	45,000
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Total Public Works		465,000
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Park	Bucket truck	60,000
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Total General Fund		<u>\$ 886,100</u>

CITY OF ST. CLOUD, MINNESOTA

Capital Outlay – Governmental Funds – Continued

<u>Department</u>	<u>Description</u>	<u>Amount</u>
<u>Special Revenue Funds</u>		
Development	Acquisition of park property	\$ 85,000
Whitney Senior Center	Miscellaneous equipment	9,200
Cable TV Access Operating	HDV/SDI studio/field cameras	30,900
	Broadcast transmitter (2)	10,000
	Backdrops and furniture	5,500
	Unity SAN - shared storage system	10,000
	High Lift	15,000
	Wireless Intercom	6,000
	Reserve/Equipment Replacement	10,000
	Video conferencing equipment	28,600
Total Cable TV Access Operating		116,000
Library Operating	Shelving	5,300
Park Reserve	Miscellaneous park equipment	75,000
Total Special Revenue Funds		\$ 290,500
<u>Capital Projects Funds</u>		
Permanent Improvement	Miscellaneous right-of-way costs	\$ 5,000
	West Metro corridor/Pine Cone Road right-of-way	450,000
Total Permanent Improvement		455,000
Airport Construction	Terminal building expansion	50,000
	Taxiway construction	75,000
Total Airport Construction		125,000
Total Capital Projects		\$ 580,000
Total Governmental Funds		\$ 1,756,600

CITY OF ST. CLOUD, MINNESOTA

Capital Outlay – Governmental Funds – Continued

Impact of Capital Outlay on the Operating Budget for the Governmental Funds

Most of the Governmental Funds' annual capital outlay purchases are routine items that do not significantly impact operating budgets. The Police, Fire, Public Works, and Park Departments use equipment replacement schedules to annually replace the oldest vehicles and equipment in the fleet. This keeps repairs and maintenance costs stable from year to year.

Impact of Current Construction Projects on the Operating Budget for the Governmental Funds

The opening of the new Police Station will have a minimal impact on the 2009 budget as it is not expected to be complete until late November. However, increased operating and staffing costs associated with the new building will be a real challenge in the 2010 budget. At this time we are exploring various options to help cover the increased costs in these difficult budget times.

Although we will be opening two new Fire Stations in 2009 we are closing one old one. Therefore the budget impact will be less than the Police Station. Increased efficiencies in the new buildings and reallocating the costs from the old building have allowed us to keep the budget flat for now. We will have a better idea of the actual costs after one year of operations.

CITY OF ST. CLOUD, MINNESOTA

Capital Outlay – Enterprise Funds

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Water Utility	Chemical feed improvements	\$ 190,000
	Service pump	85,000
	Inline instrumentation upgrade	31,000
	Carbon mixer	17,000
	Lawn mower	4,200
	Communications upgrade	24,000
	Laptop (2)	11,000
	Service vehicle	28,000
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Total Water Utility		390,200
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Wastewater Utility	Service vehicle	25,000
	Toughbook laptops (4)	22,000
	Lawn tractor	9,500
	Compact sampler cases	9,500
	Plasma cutter	4,500
	Band saw	4,500
	Pump	35,000
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Total Wastewater Utility		110,000
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Stormwater Utility	Tandem service vehicle (3/4 cost)	150,000
	Service vehicle	19,000
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Total Stormwater Utility		169,000
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Hydroelectric Utility	Sidewalk repair	95,000
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Parking System	Skid loader with attachments	54,000
	Parts washer (1/2 cost)	5,000
	Pickup with plow (1/2 cost)	20,000
	Reconstruction of Cloverleaf Lot	250,000
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Total Parking System		329,000
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Refuse Service	Parts washer (1/2 cost)	5,000
	Pickup with plow (1/2 cost)	20,000
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Total Refuse Service		25,000
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CITY OF ST. CLOUD, MINNESOTA

Capital Outlay – Enterprise Funds – Continued

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Municipal Athletic Complex	Bathroom improvements (Putz and Faber)	\$ 22,600
	Concession stand air conditioning	8,600
	Bullpen backstop extension	3,400
	Replace lobby gates	7,500
	Debris blower	9,000
	Sod cutter	4,400
	Zamboni overhaul	19,000
	Replace rubber flooring at Torrey Arena	<u>16,000</u>
Total Municipal Athletic Complex		<u>90,500</u>
Civic Center	Fork lift	22,000
	Large vacuums (2)	6,000
	Carpet extractor	8,000
	Updating office computers	12,500
	Cabinets and lighting (Paramount)	22,200
	Studio equipment (Paramount)	<u>1,500</u>
Total Civic Center		<u>72,200</u>
Total Enterprise Funds		<u><u>\$ 1,280,900</u></u>

Impact of Capital Outlay on the Operating Budget for Enterprise Funds

All of the City’s Enterprise Funds use equipment replacement schedules to annually replace older vehicles and equipment. This keeps the operating repair and maintenance costs stable from year to year.

None of the capital outlay items are expected to have a major impact on the operating budgets.

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<u>General Fund</u>					
<u>Administration</u>					
<u>Mayor's Office</u>					
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
City Administrator	1.00	1.00	1.00	1.00	1.00
Clerical Technician	0.25	0.25	0.25	0.25	0.25
Mayor	1.00	1.00	1.00	1.00	1.00
Total Mayor's Office	<u>4.25</u>	<u>4.25</u>	<u>4.25</u>	<u>4.25</u>	<u>4.25</u>
<u>Aging Services</u>					
Clerical Technician	0.25	0.00	0.00	0.00	0.00
Custodian	1.00	1.00	1.00	1.00	1.00
Community Services Director	1.00	1.00	1.00	0.00	0.00
Director	1.00	1.00	1.00	1.00	1.00
Human Rights Director	1.00	1.00	1.00	0.00	0.00
Office Supervisor	0.00	0.00	0.00	1.00	1.00
Program Coordinator	0.25	0.25	0.25	0.25	0.25
Secretary	1.00	1.75	1.75	0.38	0.38
Whitney Senior Building Maintenance Supervisor	0.50	0.50	0.50	0.50	0.50
Total Aging Services	<u>6.00</u>	<u>6.50</u>	<u>6.50</u>	<u>4.13</u>	<u>4.13</u>
<u>Legal</u>					
Attorney	0.00	0.00	2.00	2.00	2.00
City Attorney	1.00	1.00	1.00	1.00	1.00
City Attorney I	3.00	3.00	2.00	2.00	2.00
City Attorney II	2.00	2.00	2.00	2.00	2.00
Clerical Technician	1.00	1.00	1.00	1.00	1.00
Paralegal	1.00	1.00	1.00	1.00	1.00
Secretary - Legal	1.00	1.00	1.00	1.00	1.00
Technician - Legal	1.00	1.00	1.00	1.00	1.00
Total Legal	<u>10.00</u>	<u>10.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
<u>Human Resources</u>					
Benefits Specialist	0.00	1.00	1.00	1.00	1.00
Clerical Technician	0.00	0.00	0.00	0.50	0.50
Employment Specialist	0.00	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00	1.00
Technician - Human Resources	2.00	0.00	0.00	0.00	0.00
Total Human Resources	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.50</u>	<u>3.50</u>

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees – Continued

	2005	2006	2007	2008	2009
<u>General Fund - Continued</u>					
<u>Administration - Continued</u>					
<u>Planning</u>					
Assistant Director	1.00	0.00	0.00	0.00	0.00
Secretary	1.00	1.00	1.00	1.00	1.00
Senior Planner	0.00	1.50	1.50	1.50	1.50
Technician - Planning	0.50	0.00	0.00	0.00	0.00
	2.50	2.50	2.50	2.50	2.50
Total Planning	2.50	2.50	2.50	2.50	2.50
Total Administration	25.75	26.25	27.25	25.38	25.38
<u>Finance</u>					
Accountant	1.00	1.00	1.00	1.00	1.00
Accountant II	0.00	0.00	0.00	0.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00	1.00
Accounting Clerk - Cashier	1.00	1.00	1.00	1.00	0.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Secretary - Finance	1.00	1.00	1.00	1.00	1.00
Assistant City Assessor	1.00	1.00	1.00	1.00	1.00
City Assessor	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Clerical Technician	7.00	7.00	7.00	7.50	7.50
Director	1.00	1.00	1.00	1.00	1.00
IT Coordinator	1.00	1.00	1.00	1.00	1.00
IT Support Specialist I - Radio Technician	1.00	1.00	1.00	0.00	0.00
IT Support Specialist II - Help Desk Technician	1.00	1.00	1.00	1.00	1.00
IT Technician	3.00	3.00	3.00	3.00	4.00
Media Assistant	1.00	1.00	1.00	1.00	1.00
Media Supervisor	1.00	1.00	1.00	1.00	1.00
Payroll, Purchasing, IT Coordinator	1.00	1.00	1.00	1.00	0.00
Programmer	2.00	2.00	2.00	2.00	2.00
Property Appraiser	2.00	2.00	2.00	2.00	2.00
Property Information Technician	1.00	1.00	1.00	1.00	1.00
Webmaster	1.00	1.00	1.00	1.00	1.00
	31.00	31.00	31.00	30.50	30.50
Total Finance	31.00	31.00	31.00	30.50	30.50
<u>City Hall Maintenance</u>					
Building Maintenance Worker	1.00	1.00	1.00	0.00	0.00
	1.00	1.00	1.00	0.00	0.00

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees – Continued

	2005	2006	2007	2008	2009
<u>General Fund - Continued</u>					
<u>Public Safety</u>					
<u>Police</u>					
Accounting Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Secretary - Police	1.00	1.00	1.00	1.00	1.00
Assistant Chief	0.00	0.00	0.00	2.00	2.00
Captain	3.00	3.00	2.00	0.00	0.00
Chief	1.00	1.00	1.00	1.00	1.00
Clerical Technician	9.00	12.00	12.00	12.00	12.00
Community Service Officer	9.00	9.00	9.00	9.00	9.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00	1.00
Forensic Specialist	0.00	0.00	0.00	1.00	1.00
Lieutenant	2.00	3.00	4.00	4.00	4.00
Officer	69.00	74.00	75.00	82.00	82.00
Secretary	1.00	1.00	1.00	1.00	1.00
Sergeant	15.00	15.00	15.00	14.00	15.00
Support Services Supervisor	3.00	3.00	3.00	3.00	3.00
Total Police	116.00	125.00	126.00	133.00	134.00
<u>Fire</u>					
Administrative Secretary - Fire	1.00	1.00	1.00	1.00	1.00
Assistant Fire Marshal	2.00	2.00	2.00	2.00	2.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Captain	3.00	3.00	12.00	12.00	12.00
Chief	1.00	1.00	1.00	1.00	1.00
Clerical Technician	0.75	1.00	1.00	1.00	1.00
Deputy Chief	0.00	0.00	0.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Firefighter	36.00	39.00	39.00	51.00	51.00
Lieutenant	9.00	9.00	0.00	0.00	0.00
Training Captain	1.00	1.00	1.00	0.00	0.00
Total Fire	57.75	61.00	61.00	73.00	73.00

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees – Continued

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<u>General Fund - Continued</u>					
<u>Public Safety - Continued</u>					
<u>Health/Inspection</u>					
Assistant Health Director	0.00	0.00	1.00	0.00	0.00
Building Inspection Secretary	2.00	2.00	3.00	3.00	3.00
Building Inspector Program Coordinator	1.00	1.00	1.00	1.00	1.00
Certified Building Official	3.00	3.00	3.00	3.00	3.00
Chief Building Official	0.00	0.00	0.00	1.00	1.00
Electrical Inspector	3.00	3.00	3.00	3.00	2.00
Environmental Health Specialist	2.00	2.00	2.00	2.00	2.00
Environmental Health Technician	5.00	5.00	6.00	6.00	6.00
Health Director	1.00	1.00	1.00	1.00	1.00
Heating Inspector	1.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00	1.00
Plan Reviewer	1.00	1.00	1.00	2.00	1.00
Plumbing Inspector	1.00	1.00	1.00	1.00	1.00
	<u>21.00</u>	<u>21.00</u>	<u>24.00</u>	<u>25.00</u>	<u>23.00</u>
Total Health/Inspection	<u>21.00</u>	<u>21.00</u>	<u>24.00</u>	<u>25.00</u>	<u>23.00</u>
Total Public Safety	<u>194.75</u>	<u>207.00</u>	<u>211.00</u>	<u>231.00</u>	<u>230.00</u>
<u>Public Works</u>					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Director of Operations and Maintenance	1.00	1.00	1.00	0.75	0.75
Assistant Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	2.00	2.00
Certified Engineering Technician	5.00	5.00	5.00	5.00	5.00
Civil Engineer	2.00	2.00	2.00	2.00	2.00
Design Technician	1.00	1.00	1.00	1.00	1.00
Electrical Services Technician	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	0.00	0.00	0.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Equipment Operator I	13.00	13.00	12.50	12.00	10.00
Equipment Operator II	5.00	5.00	5.00	6.00	6.00
Heavy Equipment Mechanic	3.00	3.00	3.00	3.00	3.00
Heavy Equipment Operator I	3.00	3.00	3.00	3.00	3.00
Heavy Equipment Operator II	5.00	5.00	5.00	5.00	5.00
Inventory Clerk	1.00	1.00	1.00	1.00	1.00
Laborer	0.00	0.00	0.00	0.00	0.00

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees - Continued

	2005	2006	2007	2008	2009
<u>General Fund - Continued</u>					
<u>Public Works - Continued</u>					
Maintenance Supervisor	1.33	1.33	1.33	1.00	1.00
Public Services Accountant	1.00	1.00	1.00	1.00	1.00
Public Services Director - City Engineer	1.00	1.00	1.00	1.00	1.00
Public Services Secretary	1.00	1.00	1.00	1.00	1.00
Traffic Control Technician	1.00	1.00	1.00	1.00	1.00
Traffic Signal Manager	1.00	1.00	1.00	1.00	1.00
Transportation Systems Technologist	0.00	0.00	1.00	1.00	1.00
	52.33	52.33	51.83	52.75	50.75
Total Public Works					
<u>Park</u>					
Assistant Director	1.00	1.00	1.00	0.00	0.00
City Forester	1.00	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	0.75	0.75	0.75	0.75	0.75
Equipment Operator I	2.00	2.00	2.00	2.00	1.00
Equipment Operator II	1.00	1.00	2.00	2.00	2.00
Forestry Supervisor	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Tree Trimmer	4.00	4.00	3.00	3.00	3.00
	16.75	16.75	16.75	15.75	14.75
Total Park					
Total General Fund	321.58	334.33	338.83	355.38	351.38

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees – Continued

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<u>Special Revenue Funds</u>					
<u>Development</u>					
Community Development/Planning Director	1.00	1.00	1.00	1.00	1.00
Senior Planner	0.00	0.00	0.50	0.50	0.50
Technician - Planning	2.00	1.50	1.00	1.00	1.00
Total Development	<u>3.00</u>	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>
<u>Gardens</u>					
Assistant	0.75	0.75	0.75	0.75	0.75
Maintenance Worker	0.75	0.75	0.75	0.75	0.75
Rose Grower	1.00	1.00	1.00	1.00	1.00
Supervisor	1.00	1.00	1.00	1.00	1.00
Total Gardens	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>	<u>3.50</u>
<u>Retired and Senior Volunteer Program</u>					
Director	1.00	1.00	1.00	1.00	1.00
Program Coordinator	1.75	1.75	1.75	1.75	1.75
Secretary	1.00	1.00	1.00	1.37	1.37
Total Retired and Senior Volunteer Program	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	<u>4.12</u>	<u>4.12</u>
<u>Whitney Senior Center Special Programs</u>					
Program Coordinator	0.75	0.75	0.75	0.75	0.75
Total Whitney Senior Center Special Programs	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
<u>Arts</u>					
Program Coordinator	0.75	0.75	0.75	0.75	0.75
Total Arts	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
<u>Airport Operations</u>					
Assistant Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Clerical Technician	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Total Airport Operations	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees – Continued

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<u>Special Revenue Funds - Continued</u>					
<u>Recreation</u>					
Director	1.00	1.00	1.00	1.00	1.00
Coordinator - Recreation	0.75	0.75	0.75	0.75	0.75
Custodian I	1.00	1.00	1.00	1.00	1.00
Naturalist	1.00	1.00	1.00	1.00	0.00
Maintenance Supervisor	0.00	1.00	1.00	1.00	1.00
Programmer - Recreation	2.00	2.00	2.00	2.00	2.00
Secretary	1.00	1.00	1.00	1.00	1.00
Supervisor	1.00	1.00	1.00	1.00	1.00
Whitney Senior Building Maintenance Supervisor	0.50	0.50	0.50	0.50	0.50
Total Recreation	<u>8.25</u>	<u>9.25</u>	<u>9.25</u>	<u>9.25</u>	<u>8.25</u>
<u>Police PERA Residual Assets</u>					
Officer	3.00	2.00	1.00	0.00	0.00
Sergeant	1.00	1.00	1.00	1.00	0.00
Total Police PERA Residual Assets	<u>4.00</u>	<u>3.00</u>	<u>2.00</u>	<u>1.00</u>	<u>0.00</u>
Total Special Revenue Funds	<u>29.00</u>	<u>28.50</u>	<u>27.50</u>	<u>26.87</u>	<u>24.87</u>

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees – Continued

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<u>Enterprise Funds</u>					
<u>Water Utility</u>					
Assistant Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Public Utilities Director	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Service Technician	2.00	2.00	2.00	2.00	2.00
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Instrumentation Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Meter Reader and Installer	2.00	2.00	2.00	2.00	2.00
Public Utilities Director	1.00	1.00	1.00	1.00	1.00
Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Quality Specialist	0.00	0.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Services Manager	1.00	1.00	1.00	1.00	1.00
Services Specialist	1.00	1.00	1.00	1.00	1.00
Treatment Plant Operator	7.00	7.00	6.00	6.00	6.00
Utilities Aide	1.00	1.00	1.00	1.00	1.00
Utilities Service Operator	6.00	6.00	6.00	6.00	5.00
Utilities Service Supervisor	0.00	0.00	1.00	1.00	1.00
Utility Maintenance Mechanic	2.00	2.00	1.00	1.00	1.00
Utility Service Operator II	3.00	3.00	3.00	3.00	3.00
Total Water Utility	<u>35.00</u>	<u>35.00</u>	<u>35.00</u>	<u>35.00</u>	<u>34.00</u>
<u>Wastewater Utility</u>					
Assistant Public Utilities Director	0.00	0.00	0.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	2.00	2.00	2.00	2.00	2.00
Instrumentation Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Operations Specialist	1.00	1.00	1.00	0.00	0.00
Quality Compliance Specialist	0.00	0.00	0.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Services Manager	1.00	1.00	1.00	1.00	1.00
Treatment Plant Operator	7.00	7.00	6.00	6.00	6.00
Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Maintenance Mechanic	1.00	1.00	2.00	2.00	2.00
Total Wastewater Utility	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>18.00</u>	<u>18.00</u>

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees – Continued

	2005	2006	2007	2008	2009
<u>Enterprise Funds - Continued</u>					
<u>Stormwater Utility</u>					
Civil Engineer	1.00	1.00	1.00	1.00	1.00
Equipment Operator II	2.00	2.00	2.00	2.00	2.00
Stormwater Compliance Specialist	0.00	0.00	1.00	1.00	1.00
Total Stormwater Utility	3.00	3.00	4.00	4.00	4.00
<u>Parking System</u>					
Equipment Operator I	1.00	1.00	1.50	1.00	1.00
Maintenance Supervisor	0.34	0.34	0.34	0.50	0.50
Parking Lot Attendant	1.00	1.00	1.00	1.00	1.00
Parking Meter Technician	3.00	3.00	3.00	3.00	3.00
Total Parking System	5.34	5.34	5.84	5.50	5.50
<u>Refuse Service</u>					
Assistant Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Director Operations and Maintenance	0.00	0.00	0.00	0.25	0.25
Equipment Operator I	8.00	8.00	10.00	10.00	13.00
Equipment Operator II	6.00	6.00	6.00	6.00	6.00
Inventory Clerk	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	0.33	0.33	0.33	0.50	0.50
Sanitation Worker	4.00	4.00	2.00	2.00	0.00
Total Refuse Service	20.33	20.33	20.33	20.75	21.75
<u>Municipal Athletic Complex</u>					
Assistant Manager	2.00	2.00	2.00	2.00	2.00
Operation Technician	2.00	2.00	2.00	2.00	2.00
Secretary	1.00	1.00	1.00	1.00	1.00
Total Municipal Athletic Complex	5.00	5.00	5.00	5.00	5.00

CITY OF ST. CLOUD, MINNESOTA

Permanent Employees – Continued

	2005	2006	2007	2008	2009
<u>Enterprise Funds - Continued</u>					
<u>Civic Center</u>					
Manager	1.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Operations Technician	3.00	3.00	3.00	3.00	3.00
Operations Technician Supervisor	1.00	1.00	1.00	1.00	1.00
Civic Facilities Director	1.00	1.00	1.00	1.00	1.00
Marketing/Events Coordinator	1.00	1.00	1.00	1.00	1.00
Total Civic Center	8.00	8.00	8.00	8.00	8.00
Total Enterprise Funds	93.67	93.67	95.17	96.25	96.25
Total All Funds	444.25	456.50	461.50	478.50	472.50

Major Changes in Permanent Staff

We are eliminating six permanent positions in the 2009 budget, difficult budget times have resulted in the elimination of an Accounting Clerk, a Plan Reviewer, an Electrical Inspector, the Naturalist, and two Equipment Operators. We are adding one IT Technician in the Finance Department, this position will be dedicated to Public Safety and will be maintaining the document imaging system at the new Police Station.

Staffing levels in all areas will continue to be closely monitored as we face the economic downturn and adjust service and staffing levels as necessary.