

CITY OF ST. CLOUD, MINNESOTA

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CITY OF ST. CLOUD, MINNESOTA

Enterprise Funds Descriptions

The Enterprise Funds maintained by the City of St. Cloud and their purposes are:

Water Utility

The Water Utility is responsible for providing services related to water supply, including treatment, distribution, meter reading and facility upgrades.

Wastewater Utility

The Wastewater Utility is responsible for treatment of sanitary, commercial, and industrial wastes from all customers within St. Cloud and also from surrounding cities on a contract basis. The Wastewater Utility is also responsible for on-land disposal of lime sludge wastes from the water treatment plant and bio-solids from the wastewater treatment plant.

Stormwater Utility

The Stormwater Utility is responsible for improving and protecting the quality of local water resources and to maintain compliance requirements by the U.S. Environmental Protection Agency.

Hydroelectric Utility

The Hydroelectric Utility accounts for the operation of the hydroelectric facility. Electricity is sold to Excel Energy on a wholesale basis per a long-term purchase sale agreement.

Parking System

The Parking System accounts for the activity of several City operated parking lots and ramps as well as a metered on-street parking system located in downtown St. Cloud.

Refuse Service

The Refuse Service operates a recycling and pick-up service for residential properties in the City.

Municipal Athletic Complex

The Municipal Athletic Complex accounts for the activity of the ice arenas, baseball stadiums and a nine-hole golf course.

Civic Center

The Civic Center accounts for the activities conducted at the facility including conventions, trade shows, banquets, concerts, and meetings. Building maintenance costs directly related to the Paramount Theater are also included.

CITY OF ST. CLOUD, MINNESOTA

ENTERPRISE FUNDS SUMMARY

Revenues and Transfers

	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Water Utility	\$ 11,026,180	\$ 9,450,250	\$ 10,031,002	\$ 9,993,800	\$ 9,506,000
Wastewater Utility	5,804,705	5,838,019	6,906,226	7,931,900	7,450,900
Stormwater Utility	504,335	719,471	800,264	800,800	823,300
Hydroelectric Utility	2,488,247	2,108,531	13,114,848	2,170,000	2,136,000
Parking System	1,587,597	1,696,644	9,193,951	2,122,100	2,160,900
Refuse Service	2,471,627	2,571,633	2,752,023	2,725,000	2,954,000
Municipal Athletic Complex	1,869,804	1,742,704	2,678,438	1,869,800	1,889,400
Civic Center	1,999,718	1,752,325	1,924,328	2,758,400	1,812,000
Total	\$ 27,752,213	\$ 25,879,577	\$ 47,401,080	\$ 30,371,800	\$ 28,732,500

Expenses and Transfers

	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Water Utility	\$ 8,560,569	\$ 10,243,910	\$ 9,131,020	\$ 9,935,600	\$ 9,369,500
Wastewater Utility	5,469,840	5,141,157	7,352,040	7,553,200	8,393,300
Stormwater Utility	428,679	521,109	587,833	895,000	709,700
Hydroelectric Utility	1,934,766	2,054,481	13,269,607	1,992,100	2,029,000
Parking System	1,493,352	1,516,588	10,211,765	1,900,500	2,135,800
Refuse Service	2,229,129	2,624,860	2,812,344	2,835,400	2,843,200
Municipal Athletic Complex	1,858,890	1,726,607	2,763,762	1,853,700	1,893,500
Civic Center	1,972,854	1,596,571	2,707,727	1,828,700	1,773,000
Total	\$ 23,948,079	\$ 25,425,283	\$ 48,836,098	\$ 28,794,200	\$ 29,147,000

CITY OF ST. CLOUD, MINNESOTA

WATER UTILITY

Department Contact:

Patrick Shea
Director
(320) 255-7225

Description:

The Public Utilities Administration Office is located at the Water Treatment Facility, 1000 North Fifth Avenue.

Offices, maintenance shops and inventory storage for water meter operations, and water distribution and wastewater collection operations are located at the Central Maintenance Facility at 1200 Southeast 15th Avenue.

The Water Utility Fund is responsible for providing services related to water supply, including, but not limited to, treatment, distribution, meter reading and facility upgrades.

Mission:

It is the mission of the Water Utility Fund to produce and distribute high-quality drinking water in a safe, cost-effective manner, while providing exceptional customer service. In pursuit of this mission, the Fund has been organized into five (5) program areas.

Fund Support:

The Water Utility Fund is supported primarily through revenues obtained through the delivery of water services to its customers.

Budget Highlights:

The 2009 budget includes a 3% increase in water rates. Customer sales however are expected to decrease due to economic conditions.

Supplies and services increased \$675,200 due to increases in water treatment chemical costs.

Capital outlay of \$390,200 is included in the 2009 budget. Items included are \$190,000 for chemical feed improvements and \$85,000 for a service pump.

Not included in the 2009 budget is phase II of the Filter and Clarifier Project. The project includes rehabilitation of the 1950's filters and first stage treatment basins. The total cost of this project is \$6,600,000. The Safe Drinking Water Revolving Loan Fund will be used to finance this project.

Objectives:

- ◆ Plan for the future needs of the Water Utility System by designing it to meet anticipated growth.
- ◆ Emphasize quality water utility service and customer satisfaction to all employees.
- ◆ Meet and exceed all regulatory requirements of the Environmental Protection Agency and the Minnesota Department of Health.
- ◆ Maintain and improve current operating systems and procedures so as to continue cost effectiveness.

CITY OF ST. CLOUD, MINNESOTA

Water Utility Budget Summary

	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
<u>Revenues</u>					
Customer sales	\$ 7,627,279	\$ 8,375,382	\$ 9,228,992	\$ 9,170,500	\$ 8,875,000
Interest	184,442	265,417	337,420	226,000	225,000
Miscellaneous sales	152,175	132,140	118,681	120,500	78,500
Water Availability Charge	436,880	345,240	275,710	330,000	180,000
Bond proceeds	2,527,278	-	-	-	-
Other	98,126	332,071	70,199	146,800	147,500
	<u>\$ 11,026,180</u>	<u>\$ 9,450,250</u>	<u>\$ 10,031,002</u>	<u>\$ 9,993,800</u>	<u>9,506,000</u>
<u>Expenses</u>					
Administrative services	\$ 635,951	\$ 820,147	\$ 823,026	\$ 633,100	\$ 773,500
Tenth street dam maintenance	5,564	5,410	5,400	5,700	5,200
Water Treatment	3,131,470	3,119,812	2,889,083	4,154,400	3,540,900
Distribution	592,261	704,466	651,518	693,700	681,500
Meters	545,445	667,049	570,757	711,800	765,600
Improvements	22,269	1,531,102	38,500	-	-
Upper Mississippi River grant	117,770	162,005	142,293	250,000	150,000
Water Availability	639	4,562	1,067	600	1,000
Bonds	2,834,200	2,732,109	2,730,876	2,636,300	2,551,800
	<u>7,885,569</u>	<u>9,746,662</u>	<u>7,852,520</u>	<u>9,085,600</u>	<u>8,469,500</u>
Transfers Out					
Operating	<u>675,000</u>	<u>497,248</u>	<u>1,278,500</u>	<u>850,000</u>	<u>900,000</u>
Total Expenses and Transfers Out	<u>\$ 8,560,569</u>	<u>\$ 10,243,910</u>	<u>\$ 9,131,020</u>	<u>\$ 9,935,600</u>	<u>9,369,500</u>
Excess (Deficiency) of Revenues Over (Under) Expenses and Transfers Out					<u>\$ 136,500</u>

CITY OF ST. CLOUD, MINNESOTA

WATER UTILITY

The following is a multi-year comparison of the Water Utility expenses and transfers by category:

Category					
	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Personal Services	\$ 2,038,509	\$ 2,184,695	\$ 2,209,864	\$ 2,184,800	\$ 2,251,600
Supplies	966,421	1,232,150	1,321,297	1,309,300	1,956,200
Services and Charges	930,227	1,250,344	1,262,437	1,291,400	1,319,700
Capital Outlay	1,116,212	2,347,364	328,046	1,663,800	390,200
Debt Service	2,834,200	2,732,109	2,730,876	2,636,300	2,551,800
Transfers	675,000	497,248	1,278,500	850,000	900,000
Total	\$ 8,560,569	\$ 10,243,910	\$ 9,131,020	\$ 9,935,600	\$ 9,369,500

Staffing					
Permanent Employees	35	35	35	35	34

Detail of Debt Service					
G.O. Revenue Bonds, Series 1992A, B, C	\$ 15,116	\$ 15,116	\$ 15,116	\$ -	\$ -
G.O. Revenue Bonds, Series 1994B	80,766	-	-	-	-
G.O. Revenue Bonds, Series 1998B	2,460,644	2,354,706	2,348,246	2,262,500	-
G.O. Revenue Refunding Bonds, Series 2002C	110,410	108,510	111,396	115,200	112,500
G.O. Drinking Water Revolving Fund-2004	84,140	92,830	92,293	93,300	93,700
G.O. Drinking Water Revolving Fund-2005	83,124	160,947	163,825	165,300	165,400
G.O. Revenue Refunding Bonds, Series 2008B	-	-	-	-	2,180,200
Total	\$ 2,834,200	\$ 2,732,109	\$ 2,730,876	\$ 2,636,300	\$ 2,551,800

CITY OF ST. CLOUD, MINNESOTA

WASTEWATER UTILITY

Department Contact:

Patrick Shea
Director
(320) 255-7226

Description:

The Wastewater Treatment Facility is located at 525 60th Street South.

The Wastewater Facilities include the Waste Treatment Plant located at 525 60th Street South, the Wastewater Pumping Station located at 532 33rd Street South and 28 wastewater lift stations located throughout the City.

The Wastewater Utility is responsible for treatment of sanitary, commercial, and industrial wastewater from all customers within St. Cloud and also from surrounding cities on a contract basis. The Wastewater Utility is also responsible for the on-land recycling of bio-solids from the Wastewater Facility Treatment.

Mission:

It is the mission of the Wastewater Utility Fund to provide and maintain a safe, efficient, and economical system for the conveyance and treatment of commercial, industrial and domestic wastewater while maintaining environmental integrity and the safety of employees. In pursuit of this mission, the Fund has been organized into eleven (11) program areas.

Fund Support:

The Wastewater Utility Fund is supported primarily through revenues obtained through user fees of the wastewater collection and treatment system and through contractual agreements with the cities of Waite Park, Sauk Rapids, Sartell, St. Augusta and St. Joseph for wastewater treatment services.

Budget Highlights:

The 2009 budget includes an additional \$350,000 in customer sales revenue due to an 8% increase in wastewater rates.

Services and charges are expected to increase over \$2.6 million. Design fees of \$2.2 million are included in the 2009 budget for upgrading the Wastewater Treatment Facility. An additional \$175,000 is for a duel force main integrity assessment and \$147,000 is for non-interceptor repairs.

Major capital outlay items include \$25,000 to replace a service vehicle, \$22,000 for four toughbook laptops and \$9,500 for a lawn tractor.

Not included in the 2009 budget is the completion of the Parkwood Liftstation Project (\$1.2 million) and rehabilitation of the upper and lower pan sewer interceptor (\$3 million). These projects will be funded by the issuance of a GO Wastewater Revenue Bond.

Objectives:

- ◆ Provide effective and efficient wastewater treatment to all customers.
- ◆ Maintain a customer-oriented focus through an emphasis on customer satisfaction.
- ◆ Meet and exceed all regulatory requirements of the Environmental Protection Agency and the Minnesota Pollution Control Agency.

CITY OF ST. CLOUD, MINNESOTA

Wastewater Utility Budget Summary

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
<u>Revenues</u>					
Customer sales	\$ 3,661,979	\$ 3,919,304	\$ 4,420,929	\$ 4,860,000	\$ 4,700,000
Contract cities	1,467,740	1,358,909	1,531,733	1,550,000	1,675,000
Pretreatment Charges	-	-	-	-	150,000
Sewer availability charge	431,240	337,620	261,430	305,000	175,000
Interest	153,929	209,502	381,501	213,000	145,000
Other local governments	-	-	-	1,000,000	581,000
Miscellaneous	89,817	12,684	310,633	3,900	24,900
 Total Revenues	 <u>\$ 5,804,705</u>	 <u>\$ 5,838,019</u>	 <u>\$ 6,906,226</u>	 <u>\$ 7,931,900</u>	 <u>7,450,900</u>
<u>Expenses</u>					
Administrative services	\$ 801,706	\$ 938,967	\$ 585,407	\$ 2,271,800	\$ 829,400
Sauk Rapids - collection	290	287	303	300	-
Tri-County - collection	6,272	12,781	11,391	29,500	63,900
Sartell - collection	340	349	279	300	-
Waite Park - collection	471	14,241	1,952	2,400	3,300
St. Cloud - collection	471,609	539,413	706,150	787,700	1,131,100
Pretreatment	32,430	32,303	35,415	77,700	90,600
Treatment-maintenance	420,569	406,222	523,046	1,684,600	1,692,300
Treatment-operations	1,038,590	979,937	956,154	-	-
Treatment bio-solids disposal	481,923	393,424	369,804	1,053,200	443,800
Laboratory	85,815	95,247	103,729	115,700	110,300
Main pump station	157,141	161,749	157,004	179,900	381,400
Improvements	258,705	18,109	1,426,237	-	-
Treatment facility expansion	-	-	-	-	2,245,100
Equipment replacement	256,833	212,699	858,069	159,000	161,000
Sewer availability	639	4,562	1,051	600	600
Bonds	781,507	705,837	337,549	340,500	340,500
 Total Expenses	 <u>4,794,840</u>	 <u>4,516,127</u>	 <u>6,073,540</u>	 <u>6,703,200</u>	 <u>7,493,300</u>
Transfers Out					
Operating	<u>675,000</u>	<u>625,000</u>	<u>1,278,500</u>	<u>850,000</u>	<u>900,000</u>
 Total Expenses and Transfers Out	 <u>\$ 5,469,840</u>	 <u>\$ 5,141,127</u>	 <u>\$ 7,352,040</u>	 <u>\$ 7,553,200</u>	 <u>8,393,300</u>
Excess (Deficiency) of Revenues Over (Under) Expenses and Transfers Out					<u>(\$ 942,400)</u>

CITY OF ST. CLOUD, MINNESOTA

WASTEWATER UTILITY

The following is a multi-year comparison of the Wastewater Utility expenses and transfers by category:

Category					
	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Personal Services	\$ 1,667,692	\$ 1,681,732	\$ 1,744,266	\$ 1,908,100	\$ 2,104,300
Supplies	450,992	419,955	518,779	653,200	767,000
Services and Charges	1,363,422	1,278,717	1,229,335	1,519,000	4,171,500
Capital Outlay	531,227	429,916	2,243,611	2,282,400	110,000
Debt Service	781,507	705,837	337,549	340,500	340,500
Transfers	675,000	625,000	1,278,500	850,000	900,000
Total	\$ 5,469,840	\$ 5,141,157	\$ 7,352,040	\$ 7,553,200	\$ 8,393,300

Staffing					
Permanent Employees	17	17	17	18	18

Detail of Debt Service					
G.O. Revenue Bonds, Series 1994B	\$ 80,766	\$ -	\$ -	\$ -	\$ -
G.O. Revenue Bonds, Series 1996B	366,726	368,184	-	-	-
G.O. Wastewater Treatment Note, Series 1997	334,015	337,653	337,549	340,500	340,500
Total	\$ 781,507	\$ 705,837	\$ 337,549	\$ 340,500	\$ 340,500

CITY OF ST. CLOUD, MINNESOTA

STORMWATER UTILITY

Department Contact:

Patrick Shea
Director
(320) 255-7225

Description:

The Stormwater Utility provides a method for funding services to protect and improve the quality of local water resources and to maintain compliance with requirements by the U.S. Environmental Protection Agency.

Mission:

It is the mission of the Stormwater Utility Fund to fund programs that ensure the City of St. Cloud maintains compliance with the stormwater requirements of the Clean Water Act.

Fund Support:

The Stormwater Utility Fund is supported primarily through fees charged to property owners based on the estimated volume of runoff and/or pollutant load discharged from each property into the drainage system.

Budget Highlights:

The 2009 budget does not include a rate increase. The fixed rate stormwater fee will remain at \$2.10 per month. Large parcels and commercial property owners pay a fee based on the estimated runoff.

An additional \$19,600 in supplies is included in the 2009 budget for motor fuels.

Capital outlay items for the 2009 budget includes \$150,000 for $\frac{3}{4}$ of the cost of a tandem service vehicle (the other $\frac{1}{4}$ is in Public Works), and \$19,000 to replace a service vehicle.

Objectives:

- ◆ Conduct and facilitate the necessary planning activities to ensure that future needs and regulations are met.
- ◆ Meet and exceed all regulatory requirements of the Environmental Protection Agency and the Minnesota Pollution Control Agency.
- ◆ Maintain and improve current procedures in a cost effective manner.

CITY OF ST. CLOUD, MINNESOTA

Stormwater Utility Budget Summary

	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
<u>Revenues</u>					
Customer sales	\$ 499,007	\$ 687,088	\$ 749,645	\$ 740,000	\$ 765,000
Interest	5,328	13,453	23,262	15,100	22,600
Other	-	18,930	27,357	45,700	35,700
	\$ 504,335	\$ 719,471	\$ 800,264	\$ 800,800	823,300
<u>Expenses</u>					
Operating	\$ 310,070	\$ 380,968	\$ 421,172	\$ 703,900	\$ 510,300
Education	-	7,547	17,453	30,400	30,400
Capital outlay	118,609	132,594	149,208	160,700	169,000
	\$ 428,679	\$ 521,109	\$ 587,833	\$ 895,000	709,700
Excess (Deficiency) of Revenues Over (Under) Expenses					\$ 113,600

CITY OF ST. CLOUD, MINNESOTA

STORMWATER UTILITY

The following is a multi-year comparison of the Stormwater Utility expenses and transfers by category:

Category					
	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Personal Services	\$ 209,733	\$ 222,641	\$ 279,414	\$ 415,200	\$ 359,300
Supplies	45,162	56,848	45,652	46,900	66,500
Services and Charges	55,175	109,026	113,559	272,200	114,900
Capital Outlay	118,609	132,594	149,208	160,700	169,000
Total	\$ 428,679	\$ 521,109	\$ 587,833	\$ 895,000	\$ 709,700

Staffing					
Permanent Employees	3	3	4	4	4

CITY OF ST. CLOUD, MINNESOTA

HYDROELECTRIC UTILITY

Department Contact:

Patrick Shea
Director
(320) 255-7225

Description:

The Hydroelectric Utility Facility is located at Eight Eleventh Street South along the banks of the Mississippi River.

The Hydroelectric facility generates efficient clean power that is sold to Excel Energy for distribution.

Mission:

It is the mission of the Hydroelectric Facility to generate electricity at maximum output in a safe manner on a continuous basis.

Fund Support:

The Hydroelectric Fund is supported through revenues generated from a long-term power sales agreement with Xcel Energy. The payments from Xcel Energy are based on two different factors. The first factor is the plant's ability to produce electricity (capacity payment) and the second is the actual electricity produced and delivered to Xcel (energy payment).

Budget Highlights:

The 2009 budget for Hydroelectric Utility reflects flat revenues. Uncertain river flow has made revenue projections difficult in recent years.

Professional services increased \$16,000 due to a new contract with Stang Hydro Services.

Capital outlay included in the 2009 budget is \$95,000 to repair and rehabilitate the sidewalk located east of the plant (FERC requirement).

Objectives:

- ◆ Operate the facility at maximum output within design guidelines, considering river flow, equipment efficiency and safety guidelines.
- ◆ Maintain turbines and all related equipment in excellent operating condition.
- ◆ Promote the use of recreational facilities in the area provided as part of the Hydroelectric Project.
- ◆ Maintain compliance with all Federal and State regulations, and permit conditions as they apply to the Hydroelectric Facility.

CITY OF ST. CLOUD, MINNESOTA

Hydroelectric Utility Budget Summary

	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
<u>Revenues</u>					
Capacity payments	\$ 1,529,788	\$ 1,518,302	\$ 1,413,927	\$ 1,525,000	\$ 1,525,000
Energy payments	880,919	444,324	491,848	500,000	500,000
Interest	74,515	145,905	199,073	145,000	111,000
Bond proceeds	-	-	11,010,000	-	-
Other	3,025	-	-	-	-
	\$ 2,488,247	\$ 2,108,531	\$ 13,114,848	\$ 2,170,000	2,136,000
<u>Expenses</u>					
Administration	\$ 10,715	\$ -	\$ -	\$ -	\$ -
Operations	284,283	401,351	365,120	494,100	521,400
Bonds	1,639,768	1,653,130	12,904,487	1,498,000	1,507,600
	\$ 1,934,766	\$ 2,054,481	\$ 13,269,607	\$ 1,992,100	2,029,000
Excess (Deficiency) of Revenues Over (Under) Expenses					\$ 107,000

CITY OF ST. CLOUD, MINNESOTA

HYDROELECTRIC UTILITY

The following is a multi-year comparison of the Hydroelectric Utility expenses by category:

Category					
	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Personal Services	\$ 11,742	\$ 12,940	\$ 10,268	\$ 12,700	\$ 8,600
Supplies	15,565	13,970	18,386	34,500	34,500
Services and Charges	260,910	330,241	336,466	377,900	383,300
Capital Outlay	6,781	44,200	-	69,000	95,000
Debt Service	1,639,768	1,653,130	12,904,487	1,498,000	1,507,600
Total	\$ 1,934,766	\$ 2,054,481	\$13,269,607	\$ 1,992,100	\$ 2,029,000

Staffing					
Permanent Employees	0	0	0	0	0

Detail of Debt Service					
G.O. Revenue Refunding Bonds, Series 1996D	\$ 1,364,385	\$ 1,382,490	\$12,523,247	\$ -	\$ -
G.O. Judgement Funding Bonds, Series 1998A	275,383	270,640	275,817	275,800	275,400
G.O. Revenue Refunding Bonds, Series 2007C	-	-	105,423	1,222,200	1,232,200
Total	\$ 1,639,768	\$ 1,653,130	\$12,904,487	\$ 1,498,000	\$ 1,507,600

CITY OF ST. CLOUD, MINNESOTA

PARKING SYSTEM

Department Contact:

Stephen Gaetz
Public Services Director/City Engineer
(320) 255-7240

Description:

The Parking System operates four parking ramps and maintains the permit parking lots and metered on-street parking.

Mission:

It is the mission of the Parking System to maintain and provide parking for visitors, workers, shoppers, and people who conduct business downtown. In pursuit of this mission, the Parking System Division has metered, permit and attendant parking stalls.

Fund Support:

Primarily, revenues obtained from parking meters and the sale of parking permits support the Parking System Fund. Also included are revenues generated at the Centre Square, Paramount, Grand Central and Civic Center Parking Ramps. A transfer from the General Fund representing a payment of a portion of the parking fines from the downtown tickets is also included in the total Parking System revenues.

Budget Highlights:

The 2009 budget reflects scheduled adjustments in parking permit and parking ramp fees. Overall parking revenue is projected to increase \$38,800. The recent opening of the new Library and reduction in parking demand at the old location may have a negative impact on Parking revenue. We will monitor the situation and take appropriate action.

Expense highlights include \$36,000 for electronic parking meters, \$54,000 for a skid loader with attachments, \$37,000 for restoring the skyway and stairwells at the Grand Central Ramp, \$20,000 for ½ the cost of a replacement pickup, with plow, tailgate lift, and accessories, and \$250,000 for reconstruction of the Cloverleaf Lot and other Parking System improvements to be made in conjunction with the pending Highway 23 improvements.

Objectives:

- ◆ Provide leadership for the planning, funding, and implementation of public parking facilities to meet the need of the downtown area.
- ◆ Supply management and oversight services to ensure the efficient operation of the downtown parking system.
- ◆ Continue to improve the quality and reliability of parking equipment through maintenance and repair services.
- ◆ Ensure adequate parking stalls are available where needed in the downtown area.

CITY OF ST. CLOUD, MINNESOTA

Parking System Budget Summary

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
<u>Revenues</u>					
On-street meters	\$ 254,358	\$ 249,596	\$ 284,392	\$ 260,000	\$ 260,000
Surface lots	340,444	324,068	227,690	188,500	161,200
Ramps	502,906	549,132	677,847	978,000	949,000
Permits	389,666	438,985	419,007	370,000	440,000
Interest	43,736	90,656	185,367	10,000	52,000
Tax Increment	-	-	2,089,750	271,600	258,700
Bond proceeds	-	-	5,210,000	-	-
Other	13,465	14,403	13,808	9,000	10,000
 Total Revenues	 <u>1,544,575</u>	 <u>1,666,840</u>	 <u>9,107,861</u>	 <u>2,087,100</u>	 <u>2,130,900</u>
 Transfers In Operating	 <u>43,022</u>	 <u>29,804</u>	 <u>86,090</u>	 <u>35,000</u>	 <u>30,000</u>
 Total Revenues and Transfers In	 <u>\$ 1,587,597</u>	 <u>\$ 1,696,644</u>	 <u>\$ 9,193,951</u>	 <u>\$ 2,122,100</u>	 <u>2,160,900</u>
<u>Expenses</u>					
Operating	\$ 780,797	\$ 705,846	\$ 737,408	\$ 707,100	\$ 1,064,200
Ramps	467,277	707,514	380,859	631,100	613,900
Ramp Construction	-	-	8,789,416	-	-
Bonds	105,278	103,228	304,082	562,300	457,700
 Total Expenses	 <u>1,353,352</u>	 <u>1,516,588</u>	 <u>10,211,765</u>	 <u>1,900,500</u>	 <u>2,135,800</u>
 Transfers Out Operating	 <u>140,000</u>	 <u>-</u>	 <u>-</u>	 <u>-</u>	 <u>-</u>
 Total Expenses and Transfers Out	 <u>\$ 1,493,352</u>	 <u>\$ 1,516,588</u>	 <u>\$ 10,211,765</u>	 <u>\$ 1,900,500</u>	 <u>2,135,800</u>
 Excess (Deficiency) of Revenues and Transfers In Over (Under) Expenses and Transfers Out					 <u>\$ 25,100</u>

CITY OF ST. CLOUD, MINNESOTA

PARKING SYSTEM

The following is a multi-year comparison of the Parking System expenses and transfers by category:

Category					
	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Personal Services	\$ 370,874	\$ 395,757	\$ 426,916	\$ 456,800	\$ 463,300
Supplies	65,714	73,883	110,227	154,600	237,500
Services and Charges	582,130	567,806	517,027	614,300	648,300
Capital Outlay	229,356	375,914	8,853,513	112,500	329,000
Debt Service	105,278	103,228	304,082	562,300	457,700
Transfers	140,000	-	-	-	-
Total	\$ 1,493,352	\$ 1,516,588	\$ 10,211,765	\$ 1,900,500	\$ 2,135,800

Staffing					
Permanent Employees	5.34	5.34	5.34	5.50	5.50

Detail of Debt Service					
G.O. Revenue Bonds, Series 2002B	\$ 105,278	\$ 103,228	\$ 100,908	\$ 104,700	\$ 106,800
G.O. Revenue Bonds, Series 2007A	-	-	203,174	457,600	350,900
Total	\$ 105,278	\$ 103,228	\$ 304,082	\$ 562,300	\$ 457,700

CITY OF ST. CLOUD, MINNESOTA

REFUSE SERVICE

Department Contact:

Stephen Gaetz
Public Services Director/City Engineer
(320) 255-7240

Description:

The Refuse Service operates a recycling and pick-up service for residential properties in the City.

Mission:

It is the mission of the Refuse Division to provide refuse and recycling service for all residential homes in the City. In pursuit of this mission, the division complies with all local, county and state regulations.

Fund Support:

The Refuse Service Fund is supported from revenues generated from the refuse and recycling charges to customers. The charges include a bi-monthly pass-by and recycling fee of \$14.60 plus \$2.00 per bag for regular refuse curbside pickup and \$1.00 per bag for yard waste.

Budget Highlights:

The 2009 budget reflects a scheduled \$0.50 increase in the bi-monthly pass-by service fee. Increases in the price of refuse and yard waste bags are not being recommended for 2009. The bag prices have not been increased since they were first set in 1991.

Expense highlights include \$20,000 for ½ the cost of a pickup with plow, tailgate lift, and accessories, and \$50,000 to cover projected increases in disposal charges due to continued growth of our customer base and anticipated rate increases at the RDF Facility.

Objectives:

- ◆ Provide quality service to customers at a reasonable price.
- ◆ Continue to provide full service refuse and recycling pickup plus special pickup on a call in basis.
- ◆ Explore feasibility of including additional items to the recycling program.
- ◆ Promote the use of waste reduction practices and recycling services to reduce the volume of refuse hauled to disposal sites.

CITY OF ST. CLOUD, MINNESOTA

Refuse Service Budget Summary

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
<u>Revenues</u>					
Refuse base fee	\$ 1,056,427	\$ 1,116,039	\$ 1,226,102	\$ 1,250,000	\$ 1,400,000
Refuse collection	1,378,938	1,359,032	1,398,579	1,413,000	1,474,000
Interest	33,013	62,712	90,735	35,000	50,000
Other	3,249	33,850	36,607	27,000	30,000
Total Revenues	<u>\$ 2,471,627</u>	<u>\$ 2,571,633</u>	<u>\$ 2,752,023</u>	<u>\$ 2,725,000</u>	<u>2,954,000</u>
<u>Expenses</u>					
Operating	\$ 2,194,158	\$ 2,402,698	\$ 2,463,724	\$ 2,734,400	\$ 2,818,200
Equipment replacement	34,971	222,162	148,620	101,000	25,000
Total Expenses	<u>2,229,129</u>	<u>2,624,860</u>	<u>2,612,344</u>	<u>2,835,400</u>	<u>2,843,200</u>
Transfers Out					
Operating	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>-</u>	<u>-</u>
Total Expenses and Transfers Out	<u>\$ 2,229,129</u>	<u>\$ 2,624,860</u>	<u>\$ 2,812,344</u>	<u>\$ 2,835,400</u>	<u>2,843,200</u>
Excess (Deficiency) of Revenues Over (Under) Expenses and Transfers Out					<u>\$ 110,800</u>

CITY OF ST. CLOUD, MINNESOTA

REFUSE SERVICE

The following is a multi-year comparison of the Refuse Service expenses by category:

Category					
	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Personal Services	\$ 1,275,091	\$ 1,341,059	\$ 1,450,760	\$ 1,522,900	\$ 1,619,300
Supplies	132,703	233,384	174,257	223,400	228,000
Services and Charges	786,802	828,255	838,707	988,100	970,900
Capital Outlay	34,533	222,162	148,620	101,000	25,000
Transfers Out	-	-	200,000	-	-
Total	\$ 2,229,129	\$ 2,624,860	\$ 2,812,344	\$ 2,835,400	\$ 2,843,200

Staffing					
Permanent Employees	20.33	20.33	20.33	20.75	21.75

CITY OF ST. CLOUD, MINNESOTA

MUNICIPAL ATHLETIC COMPLEX

Department Contact:

Lyle Mathiasen
Director
(320) 255-7272

Description:

The Municipal Athletic Complex (MAC) is located at 5001 Eighth Street North.

The MAC contains three distinct components: two (2) sheets of ice; two (2) baseball stadiums, and a par three golf course.

Mission:

It is the mission of the Municipal Athletic Complex to provide a quality recreation facility for the community and area and also a venue for local athletic teams to compete in games and tournaments.

Fund Support:

The MAC Fund is supported primarily through user fees, concession income and advertising sales.

Budget Highlights:

Energy improvements installed in 2008 are expected to produce annual savings of approximately \$122,000 in utility and repair and maintenance costs beginning in 2009. These savings will be transferred to the Debt Service Fund to pay part of the annual installment of \$174,800 on the lease purchase agreement that funded the improvements.

Budget Highlights (Continued):

Capital outlay items include \$9,000 for a debris blower, \$4,400 for a sod cutter, \$19,000 for an overhaul of the Zamboni, and \$16,000 to replace the rubber flooring at Torrey Arena.

Various improvements are also scheduled for Putz and Faber fields including bathroom improvements of \$22,600, concession stand air conditioning \$8,600, bullpen backstop extension \$3,400, and replace the lobby gates \$7,500.

A transfer of \$424,000 from food and beverage tax is included in the 2009 budget. This includes \$374,000 for the MAC debt service payment and \$50,000 for equipment replacement.

Objectives:

- ◆ Provide quality ice skating facility to adequately accommodate the area's competitive hockey and figure skating teams.
- ◆ Provide recreational ice skating opportunities for residents of St. Cloud and surrounding area.
- ◆ Maintain a quality baseball stadium for use by high school teams and various amateur baseball teams and leagues.
- ◆ Operate a par 3 golf course suitable for beginning/intermediate players at an affordable price.
- ◆ Host significant tournaments for hockey, figure skating and baseball that positively impact the local hospitality industry and economy.

CITY OF ST. CLOUD, MINNESOTA

Municipal Athletic Complex Budget Summary

	<u>2005</u> Actual	<u>2006</u> Actual	<u>2007</u> Actual	<u>2008</u> Budget	<u>2009</u> Budget
<u>Revenues</u>					
Property Tax	\$ 135	\$ 100	\$ 42	\$ -	\$ -
Hotel-motel tax	29,207	31,335	33,488	33,000	34,100
Rental	600,711	615,074	632,803	668,400	678,400
Concessions	348,140	365,325	381,852	423,100	394,400
Golf course	149,392	166,304	162,559	164,300	171,900
Advertising	123,887	132,471	92,444	91,600	93,000
Interest	32,867	46,606	39,593	31,600	26,000
Donations	55,664	2,825	3,550	29,700	23,800
Other	36,286	9,011	30,791	6,000	43,800
Total Revenues	<u>1,376,289</u>	<u>1,369,051</u>	<u>1,377,122</u>	<u>1,447,700</u>	<u>1,465,400</u>
Transfers In					
Equipment replacement	100,000	50,000	962,000	50,000	50,000
Bond fund	393,515	323,653	339,316	372,100	374,000
Total Transfers In	<u>493,515</u>	<u>373,653</u>	<u>1,301,316</u>	<u>422,100</u>	<u>424,000</u>
Total Revenues and Transfers In	<u>\$ 1,869,804</u>	<u>\$ 1,742,704</u>	<u>\$ 2,678,438</u>	<u>\$ 1,869,800</u>	<u>1,889,400</u>
<u>Expenses</u>					
Ice arena	\$ 656,434	\$ 670,221	\$ 721,088	\$ 731,600	\$ 611,600
Baseball stadium	484,151	494,803	543,060	510,900	486,600
Golf course	143,632	144,946	153,647	148,900	154,200
Improvements	94,776	73,145	992,525	90,200	92,400
Energy Improvements Lease	-	-	-	-	174,700
Certificates of participation	479,897	343,492	353,442	372,100	374,000
Total Expenses	<u>\$ 1,858,890</u>	<u>\$ 1,726,607</u>	<u>\$ 2,763,762</u>	<u>\$ 1,853,700</u>	<u>1,893,500</u>
Excess (Deficiency) of Revenues and Transfers In Over (Under) Expenses					<u><u>(\$ 4,100)</u></u>

CITY OF ST. CLOUD, MINNESOTA

MUNICIPAL ATHLETIC COMPLEX

The following is a multi-year comparison of the Municipal Athletic Complex expenses by category:

Category					
	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Personal Services	\$ 604,122	\$ 613,013	\$ 669,304	\$ 664,700	\$ 672,100
Supplies	264,624	327,651	320,718	308,800	288,200
Services and Charges	422,496	425,789	345,043	419,800	294,000
Capital Outlay	87,634	16,662	985,255	88,300	90,500
Debt Service	480,014	343,492	353,442	372,100	548,700
Total	\$ 1,858,890	\$ 1,726,607	\$ 2,673,762	\$ 1,853,700	\$ 1,893,500

Staffing					
Permanent Employees	5	5	5	5	5

Detail of Debt Service					
Certificates of Participation Series 1997	\$ 480,014	\$ 343,492	\$ 353,422	\$ 372,100	\$ 374,000
Energy Improvements Lease	-	-	-	-	174,700
Total	\$ 480,014	\$ 343,492	\$ 353,422	\$ 372,100	\$ 548,700

CITY OF ST. CLOUD, MINNESOTA

CIVIC CENTER

Department Contact:

Lyle Mathiasen
Director
(320) 255-7272

Description:

The Civic Center is located at 10 South Fourth Avenue along the bank of the Mississippi River in downtown St. Cloud.

Mission:

The mission of the Civic Center is to provide a quality facility for conventions and meetings at a competitive price.

Fund Support:

The Civic Center Fund is supported primarily from user fees obtained from customers of the facility. Also, the Civic Center receives 40% of the City's Hotel/Motel Tax for operating expenses.

Budget Highlights:

There are no rate increases included in the 2009 Civic Center budget.

Expense highlights include \$22,000 for a fork lift, \$6,000 for two large vacuums, \$8,000 for a carpet extractor, and \$12,500 for updating the office computers.

Paramount theatre expense highlights include \$22,200 for cabinets and lighting, \$20,000 for theatre equipment, and \$5,300 for studio equipment.

Objectives:

- ◆ Maintain a high caliber, full-service convention facility that can accommodate a variety of events including a 2,000 delegate convention, large trade shows and consumer shows, meeting rooms, social events and large concerts.
- ◆ Provide a convention facility that generates significant tourism and convention business for local businesses.
- ◆ Plan for the future viability of the facility by maintaining capital improvements to the building and exploring renovation or expansion needs to keep the facility desirable to customers in a competitive convention business.
- ◆ Maintain the Paramount Theatre building in excellent operating condition.

CITY OF ST. CLOUD, MINNESOTA

Civic Center Budget Summary

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
<u>Revenues</u>					
Concessions	\$ 183,010	\$ 186,351	\$ 181,169	\$ 190,000	\$ 195,000
Rentals	727,746	770,335	827,394	814,800	821,000
Commissions	199,294	174,650	149,136	177,500	188,000
Advertising	-	6,000	6,000	6,000	6,000
Hotel-motel tax	389,421	417,807	446,509	440,000	454,000
Interest	69,212	144,640	209,245	165,000	95,000
Other	81,035	2,542	54,875	3,100	3,000
Total Revenues	<u>1,649,718</u>	<u>1,702,325</u>	<u>1,874,328</u>	<u>1,796,400</u>	<u>1,762,000</u>
Transfers In					
Capital improvement	<u>350,000</u>	<u>50,000</u>	<u>50,000</u>	<u>962,000</u>	<u>50,000</u>
Total Revenues and Transfers In	<u>\$ 1,999,718</u>	<u>\$ 1,752,325</u>	<u>\$ 1,924,328</u>	<u>\$ 2,758,400</u>	<u>1,812,000</u>
<u>Expenses</u>					
Operating	\$ 1,136,107	\$ 1,234,252	\$ 1,295,427	\$ 1,457,500	\$ 1,394,500
Paramount	288,509	288,449	283,364	309,600	269,600
Improvements	<u>448,238</u>	<u>73,870</u>	<u>164,864</u>	<u>61,600</u>	<u>108,900</u>
Total Expenses	<u>1,872,854</u>	<u>1,596,571</u>	<u>1,743,655</u>	<u>1,828,700</u>	<u>1,773,000</u>
Transfers Out					
Operating	100,000	-	-	-	-
Improvements	<u>-</u>	<u>-</u>	<u>964,072</u>	<u>-</u>	<u>-</u>
Total Transfers Out	<u>100,000</u>	<u>-</u>	<u>964,072</u>	<u>-</u>	<u>-</u>
Total Expenses and Transfers Out	<u>\$ 1,972,854</u>	<u>\$ 1,596,571</u>	<u>\$ 2,707,727</u>	<u>\$ 1,828,700</u>	<u>1,773,000</u>
Excess (Deficiency) of Revenues and Transfers In Over (Under) Expenses and Transfers Out					<u>\$ 39,000</u>

CITY OF ST. CLOUD, MINNESOTA

CIVIC CENTER

The following is a multi-year comparison of the Civic Center expenses by category:

Category					
	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Personal Services	\$ 774,736	\$ 817,983	\$ 858,604	\$ 866,000	\$ 926,200
Supplies	240,239	141,187	184,369	181,900	180,500
Services and Charges	473,592	531,124	648,711	767,400	594,100
Capital Outlay	384,287	106,277	51,971	13,400	72,200
Transfers	100,000	-	964,072	-	-
Total	\$ 1,972,854	\$ 1,596,571	\$ 2,707,727	\$ 1,828,700	\$ 1,773,000

Staffing					
Permanent Employees	8	8	8	8	8